



**HAYLE TOWN COUNCIL  
RESOURCE COMMITTEE MEETING**

**THURSDAY 24 OCTOBER 2024**

**7.30 p.m.**

**HAYLE COMMUNITY CENTRE, 58 QUEEN'S WAY, HAYLE, TR27 4NX**

Dear Councillor

You are summoned to attend the Resource Committee Meeting of Hayle Town Council, which will be held in the Assembly Room at Hayle Community Centre commencing at approximately 7.30 p.m. on Thursday 24 October 2024. The following agenda will then be discussed.

P.P.  
M. Costello

Eleanor Giggall  
Town Clerk  
17 October 2024

01736 755005  
  
(Office)

Members of the Resource Committee: Cllrs B Capper (Chair), T Carey (Vice-Chair)  
A. Groves, C Hayes, J Lawrenson-Reid, J Ninnes, and Cllr V Tan  
Reserves: Cllrs J Martin and D Raymer

Members of the Public are welcome to attend. Members of the public are invited to 'book' a place prior to the meeting. If you wish to book a place, please email the council office [info@hayletowncouncil.net](mailto:info@hayletowncouncil.net) by 11a.m. on the day of the meeting.

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

**AGENDA**

- 1 TO RECEIVE APOLOGIES**
- 2 TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS**
- 3 TO APPROVE THE MINUTES OF THE RESOURCE COMMITTEE MEETING 25 JULY 2024**
- 4 TO CONSIDER APPLICATIONS FOR GRANTS AND DONATIONS: Hayle Christmas Lights**

- 5 **CORRESPONDENCE**
  - a) To consider and note letters of thanks from recipients of grants
- 6 **TO REVIEW AND APPROVE THE INTERNAL AUDIT ARRANGEMENTS BETWEEN HUDSON ACCOUNTING LTD AND HAYLE TOWN COUNCIL**
- 7 **TO CONSIDER THE INTERNAL AUDITORS INDEPENDENCE AND COMPETENCE AND TO REAPPOINT STEVE HUDSON AS THE INTERNAL AUDITOR FOR 2024-2025**
- 8 **TO NOTE THE LETTER OF ENGAGEMENT FOR INTERNAL AUDIT SERVICES BETWEEN HUDSON ACCOUNTING LTD & HAYLE TOWN COUNCIL AND APPROVE THE AUDIT PROPOSAL**
- 9 **TO NOTE THE INTERNAL AUDITOR'S REPORT AND CONSIDER THE RECOMMENDATIONS**
- 10 **TO APPROVE THE RELEASE OF THE 3RD QUARTERLY PAYMENT OF £1470.60 TO HAYLE YOUTH PROJECT**
- 11 **TO APPROVE THE RELEASE OF THE ANNUAL GRANT TO HAYLE CHRISTMAS LIGHTS, £1,500**
- 12 **TO APPROVE THE CURRENT LIST OF DIRECT DEBITS AND CREDIT RECEIPTS (VARIABLE AND FIXED)**
- 13 **TO APPROVE THE ADDITION OF THE MONTHLY BANK RECONCILIATION AND BUDGET MONITORING TO THE FULL COUNCIL AGENDA UNDER ACCOUNTS/ FINANCIAL MATTERS HEADER**
- 14 **CIVIC/COMMUNITY HUB**
  - a) To receive an update if available, from Castria Design, appointed to progress the Civic Community Hub Project to RIBA Stages 3 and 4
  - b) To consider and approve any further information regarding the costings for the MEP element of these stages, if available.
- 15 **OPPORTUNITY FOR MEMBERS/OFFICERS TO BRING FORWARD ITEMS/PROJECTS WHICH MAY HAVE BUDGETARY IMPLICATIONS ON THE 2025-2026 PRECEPT**

**TO CONFIRM THE DATE OF THE NEXT MEETING: 28 NOVEMBER 2024**