



HAYLE TOWN COUNCIL

RESOURCE COMMITTEE MEETING

THURSDAY 25 JANUARY 2024

Minutes of the Hayle Town Council Resource Committee Meeting held at Hayle Community Centre on Thursday 25 January 2024 at 7.30pm.

PRESENT

Councillors	B. Capper (Chairman), T. Carey, A. Groves, J. Lawrenson-Reid, J. Martin (substitute), and AM. Rance
Committee Clerk	M. Costello
Finance Officer	B. Gorau

R30 TO RECEIVE APOLOGIES

Apologies were received from Councillors Tan, Ninnes and Raymer (Reserve).

R31 TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

Councillor Martin declared an interest in agenda item 6 b) minute R35 b) refers, as he is a Trustee of Hayle Academy.

R32 TO APPROVE THE MINUTES OF THE RESOURCE COMMITTEE MEETING 23 NOVEMBER 2023

It was resolved that the minutes of the meeting of 23 November 2023 be taken as a true and accurate record.

R33 TO NOTE THE FINANCIAL QUARTERLY REPORT FOR THE PERIOD 1 OCTOBER – 30 DECEMBER 2023 INC.

It was resolved to NOTE the Financial Quarterly Report for The Period 1 October – 30 December 2023 Inc.

R34 TO CONSIDER APPLICATIONS FOR GRANTS AND DONATIONS (3rd TRANCHE): Inner Ground Dance Company, The Waite Room

The Finance Officer explained that the amount remaining in the fund for Grants and Donations was £340.00 for the remainder of this financial year. She informed Members that there was an additional amount of £1000.00 available in the Community Events Budget.

- i) Inner Ground Dance Company

The application stated that the company provides community dance classes, workshops and performances for people over 50 and has asked for a grant of £434.00 towards the cost of venue

hire to cover 14 sessions at the Passmore Edwards Centre. Members agreed that this was a valuable community group which appeared to run on its reserves.

It was resolved to award the sum of £434.00 to Inner Ground Dance Company using the remaining Grants and Donations Budget and the Community Events Budget.

- ii) The Waite Room

The Waite Room had applied for the sum of £275.00 towards the cost of venue hire at the Hayle Day Care Centre to run exercise classes for patients with Diabetes and Arthritis.

It was resolved to award the sum of £275.00 using the Community Events Budget.

R35 CORRESPONDENCE

- a) To consider and note letters of thanks from recipients of grants

The Finance Officer read out the letter from Hayle Christmas Lights, thanking the council for the grant and additional support.

The letter of thanks was NOTED.

(Councillor Martin left the meeting 7.42pm)

- b) To consider the funding request from Hayle Academy

After discussing the contents of the letter, which was asking for a contribution towards Design Technology Support Funding, Members felt that as the request was from the Academy itself, this would not qualify for any contribution.

It was resolved to invite the Friends of Hayle Academy to approach the town council to discuss the request for a contribution towards Design Technology Support Funding

(Councillor Martin rejoined the meeting at 7.46pm)

- c) To consider contributing towards the repairs to the sign on Penpol Terrace

Further information had been circulated by email, which informed the town council that the repairs had now been carried out. Therefore, there was nothing further to consider.

R36 TO APPROVE THE RELEASE OF THE 4TH QUARTERLY PAYMENT OF £1470.60 TO HAYLE YOUTH PROJECT

It was resolved to release the 4th Quarterly Payment of £1470.60 to Hayle Youth Project.

R37 TO REVIEW AND ADOPT THE FOLLOWING DRAFT DOCUMENTS:

- i) Investment Policy

It was resolved to approve and adopt the Investment Policy.

- ii) Corporate Risk Schedule

It was resolved to approve and adopt the Corporate Risk Schedule.

R38 TO NOTE THE INTERNAL AUDITOR'S REPORT 1ST HALF, APRIL TO SEPTEMBER 2023//2024

It was resolved to NOTE the Internal Auditor's Report 1st Half, April to September 2023/2024.

R39 TO APPROVE THE RECOMMENDATION OF THE PERSONNEL COMMITTEE TO AWARD REMUNERATION (ONE OFF PAYMENT) TO AN OFFICER RECOGNISING ADDITIONAL RESPONSIBILITIES WHILE ACTING AS DEPUTY CLERK

Concern was raised that this recommendation could be setting a precedent of remuneration outside of the legal obligation to an employee, as stated in the terms of employment and contract.

The Chairman explained that the terms and conditions of employment had now been amended to address this issue.

It was resolved to approve the recommendation of the Personnel Committee and award as remuneration (one off payment) the sum of £1000.00 to an officer recognising additional responsibilities while acting as Deputy Clerk, the funds to come from the underspend in the Amenities Salary Budget.

TO CONFIRM THE DATE OF THE NEXT MEETING: 25 APRIL 2024

The meeting closed at 7.55pm.