



## HAYLE TOWN COUNCIL

### RESOURCE COMMITTEE MEETING

THURSDAY 27 APRIL 2023

Minutes of the Hayle Town Council Resource Committee Meeting held at Hayle Community Centre on Thursday 27 April 2023 at 7.30pm.

#### PRESENT

Councillors	S. Benney, B. Capper (Chairman), J Lawrenson-Reid and A.M Rance (Mayor)
Reserves	J. Martin and D. Raymer
Non-voting Councillors	V. Dinham and C. Hayes
Town Clerk	E. Giggall-Hollis
Finance Officer	B. Goraus

#### 7.30PM MEETING COMMENCED

#### R44 TO RECEIVE APOLOGIES

Apologies were received from Councillors Carey and Groves.

#### R45 TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

Councillor Rance declared personal interests in agenda item 4, minute R47ii refers.

#### R46 TO APPROVE THE MINUTES OF THE RESOURCE COMMITTEE MEETING 26 JANUARY 2023

**It was resolved** that the minutes of the meeting of 26 January 2023 be taken as a true and accurate record.

#### R47 TO CONSIDER APPLICATIONS FOR GRANTS AND DONATIONS (1ST TRANCHE): Hayle Memory Café, Passmore Edwards Institute and the general appeal from the Citizens Advice Bureau

- i) Hayle Memory Café

**It was resolved** to make a grant of 250.00 to Hayle Memory Café towards the cost of the delayed celebration of the coronation of King Charles.

*(Councillor Rance left the room at 7.35pm – 7.39pm)*

- ii) Passmore Edwards Institute

**It was resolved** that the council is minded to support and will pay £4,000 towards the cost of decorating of A listed building upon receiving required paperwork.

- iii) Citizen Advice Bureau

**It was resolved** to make a grant of £50.00 to the Citizen Advice Bureau for their general appeal.

**R48 CORRESPONDENCE**

- a) To consider and note letters of thanks from recipients of grants

**It was resolved** to note the correspondence.

**R49 TO NOTE THE FINANCIAL QUARTERLY REPORT FOR THE PERIOD JANUARY TO MARCH 2023 INC.**

**It was resolved** to note the financial quarterly report.

**R50 TO NOTE THE HAYLE YOUTH PROJECT REPORT AND TO APPROVE THE RELEASE OF THE 1<sup>ST</sup> QUARTERLY PAYMENT OF £1,475 TO HAYLE YOUTH PROJECT**

**It was resolved** to approve the release of the payment upon the receipt of the report from Hayle Youth Project.

**R51 TO RETROSPECTIVELY NOTE THE RELEASE OF ANNUAL GRANTS - £10,000 TO HAYLE DAY CARE CENTRE, £2,000 TO HAYLE IN BLOOM AND £2,500 TO FRIENDS OF THE TOWANS**

**It was resolved** to note the payments.

**R52 TO RETROSPECTIVELY APPROVE THE AWARDING OF THE MASTERPLAN CONTRACT TO MEI LOCI, UTILISING FUNDS FROM THE VITALITY FUND, AS RECOMMENDED BY THE HAYLE COMMUNITY ACTION GROUP PANEL**

**It was resolved** to approve the award of the Masterplan contract to Mei Loci.

**R53 STAFFING MATTERS**

*(Finance Officer left the room at 8.09pm – 8.19pm)*

- a) To approve the recommendation of the Personnel Committee in relation to the Finance Officers terms and conditions of work

**It was resolved** to approve the recommendation of the Personnel Committee in relation to the Finance Officer terms and conditions of work.

- b) To note other decisions made including the creation of a new role within Maintenance Team

**It was resolved** to note the decision of the Personnel Committee in relation to new role within Maintenance Team.

**R54 TO SUPPORT HAYLE TOWN COUNCIL OFFERING A CYCLE TO WORK SCHEME FOR STAFF MEMBERS AND TO DETERMINE AN EXPEDITURE LIMIT AND BUDGET HEAD**

(Clerk's Recommended Scheme: <https://www.greencommuteinitiative.uk/>)

**It was resolved** to approve the Cycle to Work scheme, write the policy for the meeting in July and use £5,000 from general reserves towards funding it.

**It was further resolved** to create a budget head in next year's precept.

**R55 TO REVIEW AND CONSIDER THE DRAFT ACTION PLAN FOR 2023 – 2030, TO BE RATIFIED AND FULLY ADOPTED AT THE ANNUAL COUNCIL 11 MAY 2023**

**It was resolved** to accept the Action Plan 2023-2030 and recommend for adoption to the Annual Council in May.

**TO CONFIRM THE DATE OF THE NEXT MEETING: 27 JULY 2023**

The meeting closed at 9.15pm.