



## HAYLE TOWN COUNCIL

### RESOURCE COMMITTEE MEETING

THURSDAY 24 NOVEMBER 2022

Minutes of the Hayle Town Council Resource Committee Meeting held at Hayle Community Centre on Thursday 24 November 2022 at 7.30pm.

### PRESENT

Councillors	S. Benney, B. Capper (Chairman), S. Johnson (Deputy Mayor), J Lawrenson-Reid, J. Pollard, A.M Rance (Mayor) J. Ninnes and D. Raymer (substitute)
Non-voting Councillors	V. Dinham and J. Martin
Town Clerk	E. Giggall-Hollis
Senior Administrative Officer	M. Costello
Finance Officer	B. Goraus

### 8.10PM MEETING COMMENCED

#### R27 TO RECEIVE APOLOGIES

There were no apologies.

#### R28 TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

There were none.

#### R29 TO APPROVE THE MINUTES OF THE RESOURCE COMMITTEE MEETING 27 OCTOBER 2022

Members asked for figures to be added where appropriate. It was agreed to amend the minutes to include these details.

**It was resolved** that the minutes of the meeting of 27 October 2022 as amended, be taken as a true and accurate record.

#### R30 TO CONSIDER AND POTENTIALLY APPROVE THE GRANT TO HAYLE AMATEUR DRAMATICS SOCIETY (noting the revised figure)

The Finance Officer explained that following the resolution made at the previous Resource Committee Meeting, which was to award Hayle Amateur Dramatics Society the sum of £119.60 towards the hire of Hayle Day Care Centre, subject to a new application form being submitted. The Society had applied for an additional amount.

**It was resolved** to award Hayle Amateur Dramatics Society the sum of £119.60.

**R31 TO CONSIDER THE REQUEST MADE BY HAYLE CHRISTMAS LIGHTS FOR AN INCREASE TO THE ANNUAL AWARD**

Members considered the request and

**It was resolved** to award Hayle Christmas Lights £500.00. This amount to come from Earmarked Reserves.

**It was further resolved** to add this amount to next years Precept making the total Annual Award £1500.00 and to look to reduce contribution to the Decorative Light Fund commensurately.

**R32 TO NOTE THE COUNCILLORS INTERNAL REPORT OF OCTOBER 2022**

The Councillors Internal Report of October 2022 was NOTED.

**R33 TO NOTE AND/OR APPROVE THE RECOMMENDATIONS AND/OR RESOLUTIONS MADE BY THE PERSONNEL COMMITTEE, 14 OCTOBER 2022**

- a) To note the salary agreement for all staff for 2022/23 has been finalized (back dated to 1 April 2022 – budgeted for in 2022/23 Precept)

The salary agreement for all staff for 2022/23 was NOTED.

- b) To note it was resolved to change the job titles of the Senior Support Officer and the Support Officer to Senior Administrative Officer and Administrative Officer respectively (no financial impact)

The change in job titles was NOTED.

- c) To note it was resolved to approve the change in working hours within the library staffing team and award contracts as confirmation (no financial impact)

The change in working hours within the library staffing team was NOTED.

- d) To consider the recommendation to increase the Administrative Officer's hours from 30 to 37 to reflect additional responsibilities and workload and, if agreed, to agree start date (underspends 2022/23 in staffing costs (Vired from Amenities Staff Costs), with financial implication for 2023/24 precept)

**It was resolved** to approve the recommendation to increase the Administrative Officer's hours from 30 to 37, starting immediately after Christmas.

### **R34 PRECEPT**

- a) Community Centre – Draft budget (Recommended for approval by Amenities Committee)

#### **It was resolved to:**

a) Temporarily create an Earmarked Reserve for the £2,000.00 Insurance costs, and to add this amount to the following year's budget.

b) Reduce the budget for maintenance to £5,000.00.

- b) Swimming Pool – Draft budget (Recommended for approval by Amenities Committee)

**It was resolved** to move the amount of £1,200.00 for Professional and Legal Fees to General Reserves.

- c) Library – Draft budget (Recommended for approval by Amenities Committee, including costs for additional Tuesday morning opening)

**It was resolved** to remove the costs for additional Tuesday morning opening.

- d) Amenity Sites – Draft budget (Recommended for approval by Amenities Committee)

#### **It was resolved to:**

a) Keep the budget in place for the additional Maintenance Technician, the details to be reviewed at a later date.

b) Remove the budget in place for a Garden Apprentice.

c) Keep the fund for Toilet Refurbishment at KGVMW, removing £5,000.00 for the next 2 years.

d) Remove £3,000.00 from the KGVMW Fund.

e) To create Earmarked Reserves for the Open Spaces Skatepark Fund and remove £600.00 from this years budget.

f) Remove the £3,000.00 towards Vehicle Replacement and add the £9,422.00 accrued this year, to the amount which is already in the Fund.

g) Remove £3,000.00 proposed Cemetery Maintenance expenditure.

a) Council Main Budget – 1<sup>st</sup> Draft

**It was resolved to:**

a) Remove £500.00 for Staff Other Expenses.

b) Create the Defibrillator Maintenance Fund.

c) Remove the Mayor's Seat Fund of £1,000.00

d) Remove the amount of £500.00 towards the Town Guide.

e) As agreed in minute R31, to reduce the fund towards Hayle Decorative Lights to £4,500.00.

**TO CONFIRM THE DATE OF THE NEXT MEETING: 26 JANUARY 2023**

The meeting closed at 10.10pm.