



## HAYLE TOWN COUNCIL

**COUNCIL MEETING**

**THURSDAY 5 NOVEMBER 2020**

Minutes of the Hayle Town Council Meeting held via Zoom on Thursday 5 November 2020 commencing at 7.15pm with a **Public Participation Session**.

### **PRESENT**

Councillor C Polkinghorne (Mayor)  
Councillors S Benney, D Bradshaw, B Capper, G Coad, D Cocks, S Johnson, B Mims, P Nidds, J Pollard and A Rance

Town Clerk E Giggall  
Senior Support Officer M Costello

### **7.15PM PUBLIC PARTICIPATION SESSION**

No members of the public were present.

### **7.15PM THE MEETING COMMENCED**

#### **83 CHAIRMAN'S ANNOUNCEMENTS (For Information Only)**

The Mayor informed members that a letter of resignation had been received from Cllr Blakeley as he is moving out of the area to be closer to family. He also reminded councillors that there would be no service of Remembrance at the War Memorial this year and that he would be observing 2 minutes of silence on his doorstep.

The Mayor explained to councillors that the Hayle Harbour standing agenda item would be taken next as the developer and a number of representatives were present and would be able to leave the meeting following giving their update.

#### **84 STANDING AGENDA ITEMS**

- i) To receive an update from a representative of the development

Andrew Mitchell introduced himself as the Senior Project Manager, working under David Speight, the Construction Director. A diagram of progress was displayed along with photographs taken on site in the previous couple of days, he explained that the town houses were due to be completed by the end of November and agreed to provide a monthly update on progress. The Clerk and the Mayor asked if this information could be made public and displayed on Hayle Town Council's (HTC) website. Both Andrew Mitchell and the Developer Simon Wright gave permission to share this information and explained that their own website was updated regularly.

Matt Williams, Architect of Fielden, Clegg, Bradley Studios, presented a revised scheme for Riviere Fields which has reduced the scale, size and footprint of the plan. This would reduce the height of the blocks of apartments from 4 storeys to 2/3 storeys, each apartment would have its own front door and views to Copperhouse had been opened up through the development with an increased amount of landscaping.

Members were pleased with the changes which they felt would be of great benefit but raised concern about the lack of open play space provided.

Simon Wright confirmed that he thought the application would be considered by Cornwall Council's Strategic Planning Committee (SPC) in early December and was keen to try and obtain comments from the Town Council at the earliest opportunity before the SPC meeting in case further tweaks were needed. He also asked for comments on the amendments presented this evening but was informed that councillors cannot comment before applications are considered.

The Mayor and councillors thanked Simon Wright and his team.

a) Hayle Harbour Update

David Tugwell from the Corinthian Harbour Marine Programme, explained he was responsible for the day to day running of the Harbour, working in partnership with the building side of the development in a pro-active and reactive way, for example, working on the Training Wall. He explained that engineers and marine advisors were on board to reinstate the harbour walls and that there was a work schedule of approximately 4/5 years to include dredging, work on East Quay and providing additional pontoons for leisure craft.

The Harbour Master, Peter Haddock explained that he would be happy to continue to keep the council updated.

After thanking all of the guests, the Mayor explained to members that the meeting would now return to the agenda.

**85 TO RECEIVE APOLOGIES**

Apologies were received from Councillor Roden.

**86 TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS**

Councillors Capper and Pollard both declared an interest in the grant application for Hayle Heritage Centre (*agenda item 7, minute 89 refers*).

**87 TO APPROVE THE MINUTES OF FULL COUNCIL MEETING 15 OCTOBER 2020**

**It was resolved** that the minutes of the Full Council meeting 15 October 2020 be taken as a true and accurate record.

The Mayor to sign each page in due course.

**88 TO DISCUSS MATTERS WHICH WERE RAISED DURING PUBLIC PARTICIPATION 15 OCTOBER 2020**

No members of the public had wished to speak.

**89 TO NOTE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS:**

- a) Resource Committee Meeting, 22 October 2020

The minutes of the Resource Committee meeting were NOTED and commended to council in order that actions be carried out.

**90 TO RATIFY THE DECISION MADE AT THE RESOURCE COMMITTEE MEETING 22 OCTOBER 2020 TO GRANT HAYLE HERITAGE CENTRE £250**

*(8.03pm Councillor's Capper and Pollard left the meeting.)*

**It was resolved** to ratify the decision made at the Resource Committee Meeting 22 October 2020 to award the grant of £250 to Hayle Heritage Centre.

*(8.06pm Councillor's Capper and Pollard re-joined the meeting.)*

**91 REPORTS FROM OTHER BODIES/WORKING PARTIES/EVENTS**

The Clerk reported that at a recent CCTV meeting, it had been reported that an audit had been carried out and the results of which had exceeded their expectations. She further reported that HTC's request for additional CCTV coverage was progressing and that timing of recordings and over the Christmas period were discussed. The Mayor added that he had voted in support of moving the hours of proactive monitoring hours in view of the Covid 19 restriction. The hours of monitoring would be reviewed as and when restrictions and pubs and clubs normal operating hours are reintroduced.

The Clerk explained that she and Cllr Benney had met with Library staff and during a positive meeting regarding the proposed relocation project, had some good feedback to relay to GPJ Consulting ahead of a scheduled meeting with them on Wednesday 11 November 2020.

**92 ACCOUNTS**

- a) To approve the Income and Expenditure of the Council for September 2020 as listed on Appendix B

**It was resolved** to approve the Income and Expenditure of the Council for September 2020 as a true and accurate record.

**93 STANDING AGENDA ITEMS**

- a) Hayle Harbour Update  
i) To receive an update from a representative of the development

*(This agenda item was discussed earlier in the meeting, minute 83 refers.)*

- b) Cornwall Council Update

It was reported that Cornwall Council (CC) has secured £12.9 million funding for the Loggan's Moor Roundabout project, which will open up the growth area. Concern has been raised by landowners regarding potential compulsory purchase orders of land.

Members discussed the fact that they already resolved to contact CC informing them that HTC would like the infrastructure, including a new link road put in before the development begins. The Clerk advised that the letter had not yet been sent.

**It was resolved** that when writing to CC, to include a note that a precedent has already been set at Llangarth near Truro, where the road had been built prior to the housing development first and similarly at Riviere Fields, Hayle.

- c) Cornwall Community Governance Reviews
  - i) To note the latest recommendations from Cornwall Council

It was reported that there had been an issue regarding internal warding arrangements and that the recommendations made by HTC had not been recorded or presented to the panel, although they had been received by CC in good time. However, following Councillor Pollard's intervention, it had been agreed to look at HTC's recommendations at the next meeting on 19 November and that if approved the changes would come into force for the 2021 elections.

#### **94 CONSULTATIONS**

- a) To complete the Cornwall Area of Outstanding Natural Beauty (AONB) Management Plan 2016-2021 Review Survey: <https://letstalk.cornwall.gov.uk/>

**It was resolved** to complete the survey individually

- b) To note the Water Lane crossing consultation notification

The crossing consultation notification was NOTED .

#### **95 TO CONFIRM THE TOWN COUNCIL WORKING ARRANGEMENTS DURING THE CHRISTMAS AND NEW YEAR PERIOD**

The Clerk explained that this item had been included on the agenda prior to the most recent lockdown and that plans could change due to this. She proposed that the HTC offices would close at Midday on Thursday 24 December and re-open Monday 4 January. She informed members that whilst the office was closed, site inspections would be carried out by the maintenance team and that emails and phone calls would be monitored by the office staff. She further explained that the Library would close after business Wednesday 23 December, opening on Wednesday 30 December only and then re-opening Monday 4 January.

**It was resolved** to approve the Clerk's proposed working arrangements for the Christmas and New Year period and give some additional leave in recognition of the staff's continued efforts, which have been especially difficult in recent months due to the pandemic

#### **96 TO CONSIDER THE FOLLOWING MOTION: THAT THE COUNCIL CHANGES STANDING ORDERS SO THAT QUORUMS FOR COMMITTEES SHOULD BE SET AT 5 COUNCILLORS WITH IMMEDIATE EFFECT AS PROPOSED BY CLLR POLLARD**

Cllr Pollard explained to members that following the recent Resource Committee Meeting, the question of quorum numbers was raised during grant making decisions. He had raised concern about how Committees are structured and organised.

Cllr Benney explained that he felt the Standing Orders were there to protect the organisation and questioned whether proposal may contradict these, especially as the council was currently only had a current membership of 12 and consequently he suggested that the quorum might only need to be 4.

Members discussed whether this point may be misinterpreted and agreed that clarification was required. The Clerk stated that she had always understood that the figures were based on the number of position on the council or committee but she would be able to seek advice.

**It was resolved** that the council changes the standing orders so that quorums for committees should be set at 5 councillors with immediate effect , subject to clarification from the Cornwall Association of Local Council's (CALC) regarding whether the quorum is based on the number of serving councillors or the number of seats/

[Clerk's note: CALC confirmed that in statute the minimum quorum for a meeting of the full council must be a minimum of 5 or a third of the number of seats (not councillors) and therefore must remain at 5. For committees the minimum quorum is 3 (in law) but this number may be increased and therefore 5, as resolved is acceptable.]

## **97 CLERK'S REPORT/CORRESPONDENCE/ /MEETINGS**

- a) To consider the correspondence from Cornwall Council Cabinet Member Geoff Brown regarding free parking provision and to agree a date for free parking in Hayle car parks in the lead up to Christmas

**It was resolved** to accept one free day's parking from CC and that should be 5 December and that HTC purchases the following two Saturdays, as in previous years, with the money to come from general reserves.

- b) To note the receipt of an insurance compensation claim in respect of an accident occurring on the footpath inside the Recreation Ground, adjacent to the river and to note the actions taken

The Clerk explained the background details and informed members that the footpath had now been closed. She further explained that the Facilities Manager had highlighted concerns about the multi-use path earlier in the year, seeking a quote for repair from Cormac which had never materialised due to Covid.

The receipt of an insurance compensation claim was NOTED.

- c) To consider the correspondence received by the Mayor regarding providing space and/or Aires for campervans/motorhomes

An explanation on Aires was provided by Cllr Capper who has some personal experience of their use. Members suggested a potential location and discussed the possibility of grants. The Clerk explained that this is the first year there has been an issue with "Wild Camping" and suggested

this may be affecting most seaside and tourist towns and could be an issue for county wide consideration by CC.

Members agreed that there was potentially some merit in the proposal but given that HTC did not currently own suitable sites and that this service could not be provided at this time.

The Mayor agreed to respond.

- d) To consider the recent request for yellow lines and associated signage to determine whether they should be submitted to the Community Network Panel as potential Highway Scheme:
  - i) 8/10 Fore Street Access

Members discussed the need for more clarification and requested a map and a clear description.

- e) To note Cllr Polkinghorne's resignation from the role of Chairman of Amenities and to discuss arrangements for the Amenities Committee Meeting scheduled for 12 November 2020 and the impact on other meetings (if any)

Cllr Coad told members that he would be happy to volunteer as Chairman but that the decision would have to be made by members of the Amenities Committee. Cllr Cocks gave apologies in advance of this meeting and Cllr Rance as Reserve, agreed to attend in his place.

- f) To note Cllr Blakeley's Resignation from Hayle Town Council

The matter of Cllr Blakeley's Resignation from HTC was raised during Chairman's Announcements (*minute 83 refers.*) The Clerk explained that given the date of his resignation HTC may still be obliged to advertise the vacancy depending on when the elections in 2021 are due to take place.

**It was resolved** to thank Cllr Blakeley for contribution to the town, and in particular his work with HTC and the Residents Association.

- g) To note that Cornwall Council has adopted the Hayle Growth Area Concept Plan

It was agreed to NOTE that CC has adopted the Hayle Growth Area Concept Plan and that the Hayle Shop Front Guide has also been formally adopted by CC.

- h) Meetings

The Clerk agreed to circulate a list of meetings by email.

The meeting closed at 9.27 pm.

Approved by the council as a true record, at its meeting 19 November 2020

**Town Mayor** .....

**Date** .....