



HAYLE TOWN COUNCIL

COUNCIL MEETING

THURSDAY 3 SEPTEMBER 2020

Minutes of the Hayle Town Council Meeting held via Zoom on Thursday 3 September 2020 commencing at 7.15pm with a **Public Participation Session**.

PRESENT

Councillor	C Polkinghorne (Mayor)
Councillors	S Benney, H Blakeley, D Bradshaw, B Capper, G Coad, D Cocks, S Johnson, B Mims, P Nidds, J Pollard, AM Rance
Town Clerk	E Giggall
Acting Asst. Clerk	M Costello

7. 20 PM PUBLIC PARTICIPATION SESSION

No members of the public were present.

7. 20 PM THE MEETING COMMENCED

40 CHAIRMAN'S ANNOUNCEMENTS (FOR INFORMATION ONLY)

The Mayor extended a welcome to David Bradshaw who had been appointed as a new councillor for the North Ward at the Special Meeting on 1 September 2020.

41 TO RECEIVE APOLOGIES

Apologies were received from Councillor Roden.

42 TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

There were none.

43 TO APPROVE THE MINUTES OF FULL COUNCIL MEETING 16 JULY 2020 AND THE PLANNING MEETING 13 AUGUST 2020

It was resolved that the minutes of the full council meeting 16 July 2020 and the Planning Meeting 13 August 2020 be taken as a true and accurate record.

The Mayor to sign each page in due course.

44 TO DISCUSS MATTERS RAISED DURING PUBLIC PARTICIPATION 16 JULY 2020

There were no matters raised.

45 REPORTS OF OTHER COMMITTEES FOR APPROVAL

There were no reports to approve.

46 REPORTS FROM OTHER BODIES/WORKING PARTIES/EVENTS

- a) To receive an update from the Internal Democratic Governance Review Working Party and to note and agree the proposals

The Clerk gave a summary of the working party's meeting, notes of which had previously been circulated to all members. Members felt that fundamentally the existing council and committee structure and the meeting schedule worked but needed tweaking to enable processes to progress more efficiently and reduce the bureaucracy. The working group agreed that the existing Scheme of Delegation needed reviewing to give the committees enhanced delegated powers to streamline processes and Councillor Benney and the Clerk were charged with drafting a revised document. The group had agreed that the document should be prepared as soon as possible and that a trial period for the simpler system should commence as soon as the document had been adopted (see item 50b) below) and would be reviewed regularly.

With reference to Draft Scheme of Delegation, Councillor Capper queried Item 8 which refers to the Planning Committee Budget and Item 9 where he had noticed a typing error. The Clerk confirmed the details and clarified that the error would be amended.

- b) To receive an update from the Relocation Working Party and to agree the next steps and a response to the partners of the Bodriggy Health Clinic

Councillor Benney gave an overview that following the Full Council Meeting 16 January 2020 it had been resolved to move forward and look at options for relocation. He explained that a quotation, which had been shared with councillors, had been provided by CPJ Consulting for the production of a Conceptual Design Document, following an on-site meeting. He further discussed the background of the engineering consultants who had been recommended by other local council clerks. Both he and the Clerk felt they were very professional and he proposed that:

- Hayle Town Council (HTC) accepts the quotation from CPJ Consulting.
- HTC confirms the NHS partners intentions.
- HTC progress without delay their intention to include Commercial Road Car Park in the scheme of development.

Councillors discussed the consulting firm's quote and potential timescale. Councillor Benney explained that the quote had been provided at cost price in the hope that the firm would be given the opportunity to carry the project forward. He further explained that the conceptual design should take approximately 8 weeks after which time it would be brought back to Full Council for approval and a decision on the next stage.

The Clerk clarified that the NHS is working in partnership with Bodriggy Health Centre and that they are looking at a 3 to 5 year plan for expansion. Members discussed the practicalities

and felt that HTC should emphasise to the partnership that the Community Centre will be offered at market value.

Finally the Deputy Mayor wished to inform members that the background work leading up to this stage had mostly been carried out by the Clerk and Facilities Manager.

It was resolved to approve the three proposals.

- c) To receive an update regarding the transfer of the former Hawkins Motors Site, Hayle Terrace

The Clerk explained to members that she has enlisted John Lloyd of Thurstan Hoskin Solicitors to ensure that the s106 conditions, the transfer of the site (unencumbered) and money are carried out at the same time. She further explained that there is no timescale at present but hopes to bring the matter back to Council in a forthcoming meeting. Councillors queried the current parking issue at the site and the Clerk confirmed that current owners of the site were addressing the parking issues and that she was arranging for the site to be made secure at the point of transfer to prevent further parking problems.

The update regarding the transfer of the former Hawkins Motors Site was noted.

47 ACCOUNTS

- a) To approve the Income and Expenditure of the Council for July 2020 as listed on Appendix B

It was resolved to approve the Income and Expenditure of the Council for July 2020 as listed on Appendix B.

48 STANDING AGENDA ITEMS

- a) Hayle Harbour Update
 - (i) To consider the letter from Hayle Harbour Authority regarding Dredging and the Dredging Report dated 8 July 2020

The Chair asked Councillor Rance to give a brief background to the report and her involvement in this matter, which was that Councillors Pollard and Polkinghorne had asked her to write to the Developer Simon Wright to ask for an overview of the current situation and the fact that Harbour protocol had been adopted without consulting HTC. Members discussed the contents of the letter which states that 1000 tons of sand had been removed and were to be used for the replenishment of the dunes but there was no evidence of this at present. Concern was also shown that the Training Wall in the Harbour was not due for improvement until 2028. Councillor Rance told councillors that she was attending a meeting the following day with David Speight who is the new Construction Director of the Corinthian Homes Group. She explained that she would seek clarification on the matter of exactly where the 1000 tons of sand had been deposited and that she would also request that the Training Wall is brought into an earlier phase of the development.

It was resolved to note the dredging report.

- b) Cornwall Council Update

There was nothing to report from Hayle South Ward.

Councillor Pollard reported that he had received public complaints about a planning proposal at Penmare Terrace (*Councillor Nidds declared an interest*), speeding at Carwin Rise after the 30mph sign had been removed, speeding at Phillack Churchtown which included a car being hit on more than one occasion, overgrown land opposite Caroline Row. And finally he reported that there had been an unexploded bomb and other munitions found at Nanpusker!

Progress on Clifton Terrace was also discussed and it was reported that there was a legal issue delaying the project. Councillors discussed asking Cornwall Council (CC) to clear or secure the landslip in the meantime and possibly return the matter to full council as this had been ongoing for 4 years.

c) Cornwall Community Governance Reviews

The Clerk and Councillor Pollard gave a brief explanation regarding the review and that HTC had been unhappy with the proposed ward divisions with a 10/5 councillor split across the wards. Information had been sourced on Polling Districts which cannot be changed, but the Clerk has proposed using these existing Polling Districts as a template for creating 2 similar wards: Hayle North has an electorate of 3406 which could possibly be represented by 7 councillors and Hayle South has an electorate of 3572 which could possibly be represented by 8 councillors.

It was resolved to accept the report and confirm at the next meeting.

49 CONSULTATIONS

- a) The Cornish Mining World Heritage Site Partnership Board: World Heritage Site Draft Management Plan - <https://www.cornwall.gov.uk/environment-and-planning/conservation/world-heritage-site/news/world-heritage-site-draft-management-plan-consultation/>

(Councillor Coad declared an interest)

Councillors discussed their answers to the consultation and the Clerk agreed to complete the consultation and return the responses the following day.

50 CLERK'S REPORT/CORRESPONDENCE/ /MEETINGS/ INCIDENTALS

- a) To receive an update regarding town events, including the Civic Parade and Service, the Mayor's Charity Walk and Remembrance Service, in light of COVID-19

The Clerk explained that there had been no formal decisions made regarding Civic events as a result of the Coronavirus Pandemic and she further explained that she had spoken with both the Mayor and Deputy Mayor and they had all felt that it would be inappropriate to hold such events this year but this could be reviewed should restrictions change. The Clerk reminded members that HTC had agreed to take on much of the organisation of the Remembrance Service but that this year although there would possibly be no Parade or Church Service, with only wreaths but no poppies, the application for road closures must be still completed so that the council can act accordingly.

- b) To approve the amended Scheme of Delegation, following the meeting of the Democratic Governance Review Working Party Meeting, 30 July 2020

It was resolved to approve the amended Scheme of Delegation, noting the errors mentioned earlier (*minute 46a refers*).

- c) To approve the Draft Staff Recruitment and Selection Policy & Procedure (as recommended by the Personnel Committee, noting this should normally be a Resource Committee issue)

It was resolved to approve the Draft Staff Recruitment and Selection Policy & Procedure.

- d) To consider the recent request for yellow lines and associated signage to determine whether they should be submitted to the Community Network Panel as potential Highway Scheme:
 - (i) Copperhouse Mews Access

It was resolved to refer the matter to the Community Network Panel, asking for sufficient yellow lines opposite the entrance to Copperhouse Mews in order to provide safe and sensible access in and out of the Mews which will also help with access to the Brewery Yard.

- e) Meetings

The Clerk explained that she had emailed all councillors with a list of forthcoming meetings which they all agreed was a useful reminder for those involved.

The meeting closed at 20.45pm.

Approved by the council as a true record, at its meeting 17 September 2020

Town Mayor

Date