



HAYLE TOWN COUNCIL

COUNCIL MEETING

THURSDAY 18 JUNE 2020

Minutes of the Hayle Town Council Meeting held via Zoom on Thursday 18 June 2020 commencing at 7.15pm with a **Public Participation Session**.

PRESENT

Councillor	C Polkinghorne (Mayor)
Councillors	S Benney, H Blakeley, B Capper, G Coad, D Cocks, S Johnson, P Nidds, J Pollard, A Rance and A Roden
Town Clerk	E Giggall
Facilities Manager	P Drew
Acting Asst. Clerk	M Costello

7.15 PM PUBLIC PARTICIPATION SESSION

No members of the public wished to speak.

7.22 PM THE MEETING COMMENCED

1 CHAIRMAN'S ANNOUNCEMENTS (FOR INFORMATION ONLY)

The Mayor told members that he had received a call from Councillor Mims to give his apologies as he had fallen and been advised to take it easy.

2 TO ADOPT THE ADDITIONAL STANDING ORDERS FOR REMOTE MEETINGS PROTOCOL AND PROCEDURES

The Clerk explained that these standing orders were in addition to the existing original standing orders and that they were a temporary measure until May 2021 or until such time as meetings can resume in person.

She further explained that the delegated group of councillors would stand down upon approval.

It was resolved to approve the adoption of the additional standing orders for remote meetings, protocol and procedures.

3 TO RECEIVE APOLOGIES

Apologies were received from Councillor Mims.

4 TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

(7.28pm **It was resolved** to take a 10 minute break in order that the clerk could try to resolve the technical issues preventing Cllr Roden from being present and to resume the live streaming of the meeting.)

(7.35pm **It was resolved** to return to the meeting without Cllr Roden as this issue nor the live streaming issue could be resolved.)

Councillors Coad and Pollard declared an interest in agenda item 13 (minute 13 refers) and made the following statement: - 'In commenting on these issues/applications I should make it clear that my comments are based on the information currently available and do not commit me to taking the same position if the matter is discussed at the Cornwall Council Planning Committee and full information is available.'

5 TO RATIFY THE DECISION TO APPOINT COUNCILLOR POLLARD AS A TEMPORARY MEMBER OF THE PERSONNEL COMMITTEE

Councillors felt there should be a female representative on the Personnel Committee. The Clerk explained that there was external support available if required but it was agreed to appoint a female representative at this stage assuming they were willing.

It was resolved to approve the decision to appoint Councillor Pollard as a member of the Personnel Committee.

It was further resolved to appoint Councillor Rance as a member of the Personnel Committee with the decision to be ratified at the next full council meeting.

6 TO NOTE AND RETROSPECTIVELY APPROVE THE REGISTER OF DELEGATED DECISIONS

It was resolved to defer this agenda item until the next Full Council Meeting.

7 TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING 5 MARCH 2020

It was resolved that the minutes of the Full Council Meeting 5 March 2020 be taken as a true and accurate record.

8 TO DISCUSS MATTERS RAISED DURING PUBLIC PARTICIPATION 5 MARCH 2020 – NB ALL MATTERS DEALT WITH DURING THE MEETING

There were none.

9 TO RECEIVE THE MAYOR'S ANNUAL REPORT MAY 2020

The Clerk explained that usually this report would be read at the Annual Council Meeting but explained that the Mayor felt he should still summarise the year and prepare a report even

though the Annual Council for 2020 had been postponed as a result the pandemic and subject to approval this would now be publicised.

It was resolved to approve the Mayor's Annual Report May 2020.

10 REPORTS OF OTHER COMMITTEES FOR APPROVAL

- a) Amenities Committee Meeting 12 March 2020

It was resolved to receive and note the report of the Amenities Committee meeting 12 March 2020, so that actions could be carried out.

11 ACCOUNTS AND ANNUAL AUDIT

- a) To approve the Income and Expenditure of the Council for March and April 2020 as listed on Appendix B

It was resolved to approve the Income and Expenditure of the Council for March and April 2020 with the Clerk clarifying that these payments had been approved and made under delegated decisions.

- b) To consider the Internal Audit Report 2019/20

It was resolved to approve the Internal Audit Report 2019/20 and to consider this a job well done.

- c) To approve the Governance Statements 2019/20 (Section 1 AGAR)
- d) To approve the Annual Accounting Statements and sign the Annual Return 2019/2020 (Section 2 AGAR)

It was resolved to approve both agenda item 11c) To approve the Governance Statements 2019/20 (Section 1 AGAR) and d) To approve the Annual Accounting Statements and sign the Annual Return 2019/2020 (Section 2 AGAR).

- e) To note the content of the Internal Auditor's Report and to determine actions, if any

It was resolved to approve and note the Internal Auditor's Report.

Members and the Clerk expressed thanks to the Finance Officer.

12 CLERK'S REPORT/CORRESPONDENCE/CONSULTATIONS

- a) To note the councillor vacancy on North Ward, following the resignation of Nick Farrar

The resignation of Councillor Farrar was noted and members wished to express their thanks for his contribution during his service, particularly his commitment to the town when he was Mayor from 2016 to 2018.

The Clerk explained that the Casual Vacancy notice will be advertised from Monday 22 June 2020.

- b) To discuss the request to retain the free parking spaces at the rear of Lloyd's Bank, Foundry Square Car Park, post Lloyd's closure

The Mayor gave a brief background history on the parking spaces which are currently free for customers of Lloyd's Bank in Foundry Square. These had been provided by Cornwall Council (CC) in lieu of the original parking spaces the front of the bank which were removed in the 1970's to create a pedestrian area. Members felt that it was important that the spaces should remain free to use.

It was resolved that Hayle Town Council (HTC) should write to CC proposing that the free spaces should remain either as established use for the building or for general public use with a time limit restriction in line with those in the parking bays in Foundry Square, which could be enforced by the Civil Enforcement Officers.

Councillor Coad asked to be copied into the letter in order that he could support the proposal.

- c) To consider the consultation on Climate Change DPD Scoping

The Clerk explained to councillors that HTC had not received the consultation documents formally and reported that although the consultation had expired, she felt members could still submit views to Cornwall Council. Members had had sight of the comments submitted by Mr J Bennett and Councillor Rance, as individuals, to the consultation.

It was resolved to respond to Cornwall Council explaining that the town council echoed the views of Mr Bennett and Councillor Rance.

- d) To consider the request from Cornwall Council for Hayle Town Council to take on the Recycling Bank service

Members had informally discussed this issue at the Amenities Committee Meeting in March and a letter had been written by the Facilities Manager outlining concern at the possible removal of the recycling banks. The letter explained that Members considered this an essential service that should be provided by CC. It was also noted that HTC had not received any information regarding the costs involved to provide this service. Councillors agreed that since lockdown residents had been using the doorstep recycling service more which was positive and should be encouraged and better promoted by CC, reducing the need for banks, and there was some discussion about the banks being open to misuse. Members also considered where the nearest alternative recycling banks were and noted that 25% of local residents are not able to use St. Erth Recycling Centre due to lack of transport.

It was resolved to inform CC that HTC is not in a position to take the on Recycling Bank Service and to reiterate the concerns already expressed over their proposed removal and to further insist that if the Recycling Banks are removed the car park surface must be repaired and made good

- e) To consider submitting at tender application to obtain further land at Lethlean Lane for the provision of additional allotments

The Clerk explained that it had been brought to HTC's attention that the land adjoining the allotment site at Lethlean Lane is now advertised for lease, formerly being advertised for sale. The Clerk and Facilities Manager described the increasing demand for plots at the existing allotment site and the land which will be required for cemetery use in the near future. They also told members that they understood residents of Glebe Row were also interested in this land for use as a community orchard.

It was resolved to register an interest by HTC for the provision of further allotments/cemetery and a community orchard.

- f) To consider the request made by the Hayle Climate Action Group for a contribution towards online training

The Clerk outlined the request made by Hayle Climate Action Group (HCAG) for support towards on-line training which they felt would be beneficial for members of the group, officers and councillors at a cost of £50.00 per person. She told councillors that she felt at present the officers did not have the time capacity to undertake this training.

It was resolved to provide funding for 4 people to attend this course, the money for this to come from the Climate Change Fund and that once completed the HCAG should attend a Full Council Meeting to present a summary of the training undertaken.

13 PLANNING MATTERS

- a) To consider Planning Applications:PA20/02465; PA20/04162; PA20/04420; PA20/04473; PA20/04369 and PA20/04215

For the resolutions on individual planning applications see Appendix A attached.

- c) To note the results of previous applications

There were none.

14 FOOTPATHS

- a) Maintenance Update

The Clerk reported that she had been advised by CORMAC that the first cut is nearing completion if not already complete and that there had been no negative feedback recently.

The meeting closed at 8.53pm.

Approved by the council as a true record, at its meeting 2 July 2020

Town Mayor

Date