



**HAYLE TOWN COUNCIL  
PERSONNEL COMMITTEE MEETING**

**FRIDAY 17 JANUARY 2020**

10.30am

HAYLE COMMUNITY CENTRE, 58 QUEENSWAY, HAYLE, TR27 4NX

Dear Councillor

You are summoned to attend the Personnel Committee Meeting of Hayle Town Council, to be held at Hayle Community Centre, commencing at 10.30am on Friday 17 October 2020. The following agenda will then be discussed

*Eleanor Giggall*

Eleanor Giggall  
Town Clerk  
15 January 2020

01736 755005  
(Office)

**AGENDA**

**PLEASE NOTE THAT IT WILL BE NECESSARY TO EXCLUDE THE PRESS AND THE PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS**

- 1 TO RECEIVE APOLOGIES**
- 2 TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS**
- 3 TO APPROVE THE MINUTES OF THE PERSONNEL COMMITTEE 24 OCTOBER 2019**
- 4 TO NOTE AND RECEIVE AN UPDATE REGARDING THE LONG-TERM ABSENCE OF A MEMBER OF STAFF AND TO AGREE ACTIONS AND A WAY FORWARD**
- 5 TO DISCUSS AND CONSIDER DRAFT PROPOSALS FOR VARIOUS HR POLICY DOCUMENTS**

**NB The Personnel Committee comprises Councillors Capper, Cocks, and Marks**