



## HAYLE TOWN COUNCIL

**COUNCIL MEETING**

**THURSDAY 5 SEPTEMBER 2019**

Minutes of the Hayle Town Council Meeting held at the Hayle Community Centre, Hayle on Thursday 5 Sept 2019 commencing at 7.15pm with a **Public Participation Session**.

### **PRESENT**

Councillor C Polkinghorne (Mayor)  
Councillors S Benney (Deputy Mayor) B Capper, D Cocks, N Farrar, S Johnson, B Marks, B Mims, J Pollard, A Rance and A Roden.

Clerk Eleanor Giggall

### **7.15PM PUBLIC PARTICIPATION SESSION**

Mr Trevor Smitheram, President of Hayle Old Cornwall Society spoke about the need to move meetings from The Passmore Edwards Institute due to the lack of access for the disabled. The Society had asked about a lift but the Institute could not afford to provide it. Councillor Pollard explained that The Passmore Edwards Institute does have planning permission to install a lift but the cost is prohibitive at approximately two hundred thousand pounds. Trevor explained that the membership of the society had grown from 9 members to 82 and they had now decided to move the venue to the Hayle Day Care Centre which has good access, for health and safety reasons.

He also read out a letter regarding parking issues in the vicinity of Station Hill which has been given to him by a local resident. The resident explained that they had mobility issues and used a mobility scooter but unfortunately often encountered a problem with delivery/service vehicles blocking the road at the junction between Warren's Bakery and Sander's Fish and Chip shop. Zoe Hall, Community & Civil Enforcement Manger, responded and advised of the legislation with regard to delivery/service vehicles. She took the letter from Mr Smitheram and confirmed that she would look into it.

### **7.24PM THE MEETING COMMENCED**

#### **58 CHAIRMAN'S ANNOUNCEMENTS (FOR INFORMATION ONLY)**

The Mayor reminded councillors that the sponsored walk in aid of Children's Hospice South West was due to take place on 15 September and asked for volunteers to help with marshalling etc.

He informed council that the Assistant Town Clerk had been signed off for a further two months and she had been delighted with the bouquet of flowers that had been sent to her.

**59 TO RECEIVE APOLOGIES**

Apologies were received from Councillors Blakeley, Coad and Nidds.

**60 TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS**

There were none.

**61 TO APPROVE THE MINUTES OF FULL COUNCIL MEETING 18 JULY 2019**

**It was resolved** that the minutes of the full council meeting 18 July 2019 be taken as a true and accurate record and the mayor signing each page before placing them in the record book.

**62 TO DISCUSS MATTERS RAISED DURING PUBLIC PARTICIPATION 18 JULY 2019**

There were none.

**63 TRI-SERVICE OFFICER ADRIAN HART TO INTRODUCE HIMSELF AND TO TALK ABOUT HIS ROLE AND THE WORK HE IS UNDERTAKING IN THE TOWN**

The Mayor introduced Adrian Hart, Hayle's new Tri-Service Safety Officer, who explained that he had only been in the position for two months and was keen to introduce himself to council. He handed out contact cards and explained that he was happy for Councillors and Hayle Town Council Staff to contact him direct.

He explained that he acted as a first point of contact in the town and gave information on his work schedule and how his priorities lay. He acts as a PCSO offering low level policing such as door to door enquiries and offering advice. One of his first duties was a case of restorative justice to conclusion which had involved some juvenile criminal damage on Hayle Town Council property. He also carries an ambulance pager and is able to assist the Fire Service when there are not enough crew members. When not attending call outs he is able to provide home fire safety checks and issue safeguarding referrals.

The Mayor asked if Adrian would accompany him and Councillor Johnson to local schools to give a talk on antisocial behaviour and its consequences. It was agreed that the Tri-Service officer would attend if his rota allowed and he also volunteered to attend council meetings on a quarterly basis to give updates.

The Mayor thanked Adrian Hart for attending the meeting and giving his presentation.

**64 TO RECEIVE AN UPDATE REPORT ON THE MULTI-SKILLED CIVIL ENFORCEMENT OFFICER FROM ZOE HALL, COMMUNITY & CIVIL PARKING ENFORCEMENT MANAGER, AND VINCENT ELLIOTT, MULTI-SKILLED CIVIL ENFORCEMENT OFFICER**

The Mayor welcomed Zoe Hall and invited her to give her presentation. She introduced Vincent Elliot, the Multi-skilled Civil Enforcement Officer and Josh MacDonald, the new Assistant Community and Civil Parking Enforcement Officer. She explained that it was three months in to the two year trial in Hayle which is one of three trials in the county. Zoe then presented the figures and statistics, a summary of interactions broken down into the months, with an explanation of how the fixed penalty notices and recommendations had decreased considerably since the Enforcement Officer had been on patrol. This could be due to the public awareness of the officer being around. A copy of the statistical report is on file in the Clerk's office.

Vincent then explained how pleased he is with the positive response to his presence in the town. The public were questioning at first but have begun to interact and point out issues. With regard to beach patrols, it was noted that having an officer made it easier for lifeguards to explain regulations to dog owners who have generally been compliant with the restrictions. He discussed the difficulties in catching dog fouling culprits 'in the act' as generally when he is around people they clean up. Phil Drew, Hayle Town Council's Facilities Manager, had reported repeated fouling on King George V Memorial Walk, and consequently he had undertaken an early patrol and this seems to have been successful in solving the problem. The Recreation Ground was also discussed as there is no legislation regarding keeping in dogs on leads in place only advisory signs. Vincent reported no issues however additional signs were needed on the new fence. He explained that littering and rubbish in the Recreation Ground continues to be a problem. Members explained that the current contract for servicing the bins was due to cease in April 2020 and Hayle Town Council (HTC) are keen to provide recycling bins as well as general bins when they become responsible for the next contract.

Councillors discussed the new reporting cards which can be used by council staff as a non-confrontational tool and it was noted that the maintenance technician and gardener are about to attend a course on issuing the cards. Overall it was considered that education was needed to teach the residents to be more considerate and this needed to start in primary and junior schools.

The Mayor thanked Zoe, Josh and Vincent for attending the meeting and giving their presentation.

They then left the meeting room and there was a brief pause in the meeting. The Mayor and councillors joined Zoe and her colleagues for a photo call, for future press releases.

## **65      REPORTS OF OTHER COMMITTEES FOR APPROVAL**

There were none.

## **66      REPORTS FROM OTHER BODIES/WORKING PARTIES/EVENTS**

The Mayor reported on the Community Network Panel meeting. The first issue discussed was the proposed road initiatives for Wheal Alfred which HTC which had been supported by the panel had been subsequently refused by Cornwall Council officers. The matter had been passed to Cornwall Councillor Geoff Brown, Portfolio Holder, who had also supported it but now officers are advising that a feasibility study is required. Several other initiatives were progressing, including schemes to remove the taxi bays, improve the parking at Trelissick Road

and in the vicinity of Penpol School. Work was still being carried out regarding the proposal for a crossing at Lethlean Lane.

Councillor Pollard noted that the Mayor had attended the opening on 20 September of Kresen Kernow, Cornwall's new archive centre. He explained that having been involved from the start he is impressed by the scale, style and quality of the project and recommended councillors to visit. HTC will be sending their original minutes to the centre for storage archiving.

There was a brief discussion regarding the HTC Climate Action Group and it was noted that whilst some members of that group are also members of "Extinction Rebellion", it was clarified that HTC do not endorse their actions and that there must be some clear lines of separation.

## **67 ACCOUNTS**

- a) To approve the Income and Expenditure of the Council for June and July 2019/20 as listed on Appendix B

**It was resolved** to approve the Income and Expenditure of the Council for June and July 2019 as listed on Appendix B.

- b) To note the satisfactory completion of the external annual audit 2018/19 by PKF Littlejohn

**It was noted** that the audit had been completed satisfactorily.

## **68 STANDING AGENDA ITEMS**

- a) Hayle Harbour Update

Councillor Mims had spoken to the Harbourmaster who reported that the sluicing regime has been successful in moving the sludge but it had now stopped temporarily due to the seasonal restrictions imposed by the RSPB (Sept - April). He said the improvement had led to an increase in mooring requests.

The mayor explained that he, with other councillors and the clerk, had attended a meeting with Peter Bainbridge, Cornwall Council Planning Officer, regarding the Hayle Harbour and the s106 planning agreements. He confirmed that he had asked for this meeting to try and work out who now had responsibility to deliver all of the s106 following the sales of section of the land and various changes to the planning application. He was particularly keen to establish who responsibility for delivering the promised pedestrian bridge linking South Quay to Penpol Terrace. This had not happened and he reported that the section 106 had not contained triggers to force the proposal. It had been suggested by a Cornwall Council solicitor that HTC employ a barrister as clarity was needed. The planning permission initially included the bridge (PA10/08142) and some work had commenced as foundations appeared to have been laid.

**It was resolved** that HTC write to Cornwall Council, copying in Ward Member Councillor Coad, to a) demand that it employs a barrister to sort out the s106 agreements in relation to the harbour, to clarify which owner has responsibility to deliver the agreements and to determine the trigger points, with a special emphasis on the bridge, and b) insist that HTC is involved in and consulted with on all future S106 agreements in relation to the harbour and the town.

b) We demand that they employ a barrister to clarify the matter with the focus on the bridge, as it would have a huge impact on the town.

It was noted that parking restrictions will be implemented from King George V Walk along to the end of North Quay as the developers are preparing to start work, using Lello's yard as a compound for works vehicles. Councillor Pollard reported that he has met with residents of Clifton Terrace who were worried about the traffic and parking issues that would accompany the development and they had requested double yellow lines behind Custom House to address their concerns.

b) Cornwall Council Update

There was concern about Cornwall Council car parks payment machines not working in the area, including the Park & Ride however some councillors had found that the parking app was very efficient.

c) Cornwall Community Governance Reviews

Members noted that there is a public engagement meeting scheduled for 16 September 2019 and that Hayle has not been included as one of the parishes to be focused on, despite submitting a response. Members appreciated that our proposals would have a minimal impact on neighbouring parishes but the proposals submitted by Gwinear Gwithian Parish Council potentially have a major impact on our parish and residents. Concern was also expressed that should residents of Hayle look at the agenda they would quite likely assume that Hayle would not be affected by any of the proposed changes and therefore may not attend the meeting or engage with the process.

It was also noted that our submission to the Stage 1 consultation had been summarised and significant elements of this council's proposals had been omitted, including the maps, the history of Pulsack Manor and our request for the internal ward boundaries to be reviewed.

Councillors expressed concern that Gwinear Gwithian Parish Council has already begun lobbying and consulting with residents in their parish and in sections of the Hayle parish and it was noted that in their submission and in the consulting documents that Gwinear Gwithian Parish Council is using 'Council Tax' as part of its criteria and as a tool to persuade the potentially affected residents of Hayle that their homes should now be included into the Gwinear Gwithian Parish, where they will benefit from a lesser charge. Members considered that council tax should not be a factor and Hayle Town Council will not be able to consult fairly as a direct result of this.

**It was resolved** that HTC write to Cornwall Council senior officers, copying in Cornwall Councillor Malcolm Brown, listing all of the complaints and to explain that the council feels that it is being unfairly treated and it requires a level playing field. The letter to include the original submission as a reference and to demand that the issue regarding the internal ward boundaries are included in the summary.

- a) To note the traffic congestion in the town during the peak season and to discuss options to address the issue – Cllr Polkinghorne to lead

The mayor began by saying that the town had experienced more traffic chaos and jams during the peak season, more than ever before. He had no solutions or no suggestions but wanted the matter to be discussed and to see if anyone else had positive ideas to address the matter.

The discussion centred on the benefits that visitors provided to the town which was good for local business. Travelling by train should be encouraged. It was noted the congestion does not usually last for long and in part was caused by traffic coming through the town instead of using the A30.

Work was due to start October/November on the bridge giving access to Home Bargains which should alleviate the queues.

- b) To consider the literature provided by Cornwall Council regarding Community Speed Initiatives and to determine if and which measures Hayle Town Council, with or without partners, could implement/participate in

Councillors thought that mobile signs displaying speed restrictions would be beneficial to the town and the clerk would undertake further investigations to find out costs and prepare a budget.

**It was resolved** to respond advising that the town council was minded to use the mobile speed activation signs, subject to costs and further exploration.

- c) To note the councillor vacancy on South Ward, following the resignation of Trevor Harding

**It was resolved** to note.

- d) Meetings

**It was agreed** that the Hayle Harbour Meeting scheduled for 12 September would not be necessary and that the Amenities Committee scheduled for 26 September be deferred until 10 October.

## MEETINGS

## SEPTEMBER 2019

05/09/19	7.15pm	Full Council	Assembly Room, HCC
11/09/19	2.00pm	WHS/WHL Meeting	Assembly Room, HCC
13/09/19	10am – 4pm	Master Plan Exhibition	PEI
14/09/19	10am – 1pm	Master Plan Exhibition	PEI
16/09/19	3.00pm	Hipparchus Energy Grant Meeting	Assembly Room, HTC
16/09/19	6.00pm	Community Governance Review Meeting	St John's Hall, Penzance

17/09/19	6.00pm	Critical Control CCTV Meeting	Monitoring Suite, Fire HQ, Tolvadden
19/09/19	7.15pm	Full Council	Assembly Room, HTC

e) Incidentals

The list of Incidentals was tabled.

The meeting closed at 9.42pm.

Approved by the council as a true record, at its meeting 19 September 2019

**Town Mayor** .....

**Date** .....