



## HAYLE TOWN COUNCIL

**COUNCIL MEETING**

**THURSDAY 18 APRIL 2019**

Minutes of the Hayle Town Council Meeting held at the Hayle Community Centre, Hayle on Thursday 18 April 2019 commencing at 7.18pm with a **Public Participation Session**.

### **PRESENT**

Councillor C Polkinghorne (Mayor)  
Councillors S Benney, B Capper, D Cocks, N Farrar, S Johnson, B Mims, P Nidds, A Rance, A Roden and B Wills

Clerk Eleanor Giggall

### **7.18PM PUBLIC PARTICIPATION SESSION**

No members of the public were present.

Following Councillor Roden's suggestion that the town council write to GWR to thank them for naming a new intercity express train after former local resident, Rick Rescorla, who had lost his life saving thousands of lives during the 9/11 World Trade Center attacks in New York, the mayor informed him that he had already written a letter of thanks.

### **7.19PM THE MEETING COMMENCED**

#### **245 CHAIRMAN'S ANNOUNCEMENTS (FOR INFORMATION ONLY)**

The mayor reported that the television article regarding the fairy doors would be on Countryfile Diaries at 9.15am on 1 May 2019.

It was announced that Councillor Capper was to receive a special civic award from Cornwall Council (CC) for his exemplary service to Hayle and his 40 years on the town council. His nomination had been proposed by Councillor Pollard.

#### **246 TO RECEIVE APOLOGIES**

Apologies had been received from Councillors Blakeley, Coad and Farrar.

#### **247 TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS**

Councillor Pollard declared an interest in agenda item 12a (minute 256a refers) and made the following statement: - 'In commenting on these issues/applications I should make it clear that my comments are based on the information currently available and do not commit me to taking

the same position if the matter is discussed at the Cornwall Council Planning Committee and full information is available.’

**248 TO APPROVE THE MINUTES OF FULL COUNCIL MEETING 4 APRIL 2019 AND THE SPECIAL CO-OPTION MEETING 28 MARCH 2019.**

**It was resolved** that the minutes of the full council meeting 4 April 2019 be taken as a true and accurate record, the mayor signing each page before placing them in the record book.

**It was resolved** that the minutes of the special co-option meeting 25 March 2019 be taken as a true and accurate record, the mayor signing each page before placing them in the record book.

**249 TO DISCUSS MATTERS WHICH WERE RAISED DURING PUBLIC PARTICIPATION 4 APRIL 2019**

All matters had been dealt with on the night.

**250 TO ELECT THE MAYOR AND DEPUTY MAYOR DESIGNATE FOR 2019/2020**

The mayor and deputy mayor were thanked for their excellent service over the past year.

It was agreed that the clerk would send a card to the Mayor Elect of St Ives, Councillor Joan Symons, who had recently suffered a stroke.

**It was resolved** to elect Councillor Clive Polkinghorne as mayor designate and Councillor Steve Benney as deputy mayor designate.

**251 TO REVIEW THE COMMITTEE STRUCTURE AND LIST OF REPRESENTATIVES ON OTHER BODIES IN PREPARATION FOR ANNUAL COUNCIL**

The committee structure and list of representatives on other bodies were discussed.

The decision of the Amenities Committee to create a Health & Safety Committee was discussed and despite disagreement from some members it was generally agreed that the proposed committee would highlight the corporate responsibility of the town council in health and safety matters, acknowledging that work by staff was overseen by the council. The number of committee members was also discussed and it was decided that the committee should comprise all councillors, following the pattern of the Hayle Harbour Committee and the Planning Committee.

**It was resolved** that the Health & Safety Committee incorporate the whole council, meeting quarterly, but not necessarily on a Thursday unless there are enough ‘free Thursday’ slots.

The clerk reported that she had attended a CALC personnel training day and had learned that Hayle Town Council (HTC)’s current Personnel Committee was too large and that all members of the committee needed to have current or very recent experience of or training regarding managing staff. It had also been recommended that the mayor not be on the committee so that they could remain a more independent party for any hearings or disputes. It was also noted

that quorum for this committee could be changed in standing orders due to its special requirements and that the recommended membership was three. Members discussed the recommendations and despite some disagreement it was generally agreed that the town council should accept CALC's recommendations.

**It was resolved** that the Personnel Committee be restricted to a membership of three and that the terms of reference for the Personnel Committee be reviewed, with any amendments referred to standing orders.

**It was resolved** to remove the mayor, deputy mayor and ex-mayor from the Personnel Committee.

It was noted that if a personnel issue was not related to the clerk, the clerk was the correct person/body to deal with the issue. In order to protect the privacy of members of staff the Personnel Committee would only be involved in non-specific personnel matters or those directly related to the clerk. All members of the revised Personnel Committee undertook to receive personnel training as soon as possible.

Councillors discussed the Committee Members & Representatives on Other Bodies list and made suggestions for who should represent the council on which committees and other bodies.

**It was resolved** that dates of all meetings related to committees, working groups and other bodies be published on a monthly meeting list (as per the current practice of distributing a 'meetings list' at the first full council meeting of the month); all town council working groups to provide two written reports per year.

**It was resolved** to confirm the changes to be presented at Annual Council.

**It was resolved** to write to Hayle in Bloom and Hayle Decorative Lights to ask them if they would like a Hayle Town Councillor to represent the council on their committees.

## **252 TO CONFIRM THE DRAFT SCHEDULE OF MEETINGS FOR 2019/2020**

**It was resolved** to confirm the draft schedule of meetings for 2019/2020, with the additional meetings as per the discussion above in minute 251.

## **253 STANDING AGENDA ITEMS**

- a) Cornwall Community Governance Review

The clerk reported that she would meet the CC Community Link Officer the following week to progress the issue.

- b) Hayle Neighbourhood Plan

There was nothing to report.

- c) Hayle Harbour Development

There was nothing new to report.

## **254 CONSULTATIONS**

- a) Cornwall Council: Housing Supplementary Planning Document

It was noted that the document had been subject to due process.

**It was resolved** to support the document.

- b) The National Audit Office/NALC: The new Code of Audit Practice

**It was resolved** to note the new proposals for the Code of Audit Practice.

## **255 TO CONSIDER PUTTING THE OPERATION OF THE KIOSK OR, ALTERNATIVELY, SPACE FOR A CATERING VAN (OR SIMILAR) OUT TO TENDER TO SERVE THE USERS OF HAYLE RECREATION GROUND**

The clerk outlined the history of the kiosk, including how difficult it had been in the past few years to find a successful tenant, and the existing situation regarding the ice cream van, whose owner had misreported that he had permission from CC to trade from the Recreation Ground, but had since moved to Brookway, which was privately owned land. In the meantime another catering vehicle had been placed on land opposite the Recreation Ground, whose owners had claimed to have broken down there and to be actively looking for a base to trade from.

The clerk also reported the greatly increased vandalism at the Recreation Ground and that council staff had been rectifying problems every day for the previous two weeks. It had been suggested that the vandalism at the kiosk might be because it was out of use. It was reported that since its closure at least 15 enquiries had been received from potential tenants, but that it was also a useful storage site for the town council.

Councillors discussed the issues raised and it was agreed that having a visual presence in at least one area of the Recreation Ground might reduce the level of vandalism. Prospective tenants should be advised not to be too ambitious with their offering as this had appeared to be the downfall of some previous tenants. They also needed to be fully aware of the clause in the legal agreement with the town council which obliged them to open the kiosk for business at specific times of day on specific days on a seasonal basis.

**It was resolved** to put the operation of the kiosk out to tender as soon as possible.

## **256 PLANNING MATTERS**

- a) To consider Planning Applications: PA19/01781; PA19/02146; PA19/02287; PA19/01604; PA19/01143; PA19/02404; PA19/02138; PA19/02784 and PA19/03023

**For the resolutions on individual planning applications see Appendix A attached.**

- b) To note the results of previous applications

There were none.

## **257 FOOTPATHS**

- a) Maintenance update

The clerk reported that no issues had been raised and that Cormac would be starting work cutting the footpaths in May as usual.

Following a query from a councillor, the clerk advised that anyone concerned about use of the footpath at Angarrack for horses should report the matter to CC using its online 'report it' system.

The meeting closed at 9.07pm.

Approved by the council as a true record, at its meeting 2 May 2019

**Town Mayor .....**

**Date .....**