



## HAYLE TOWN COUNCIL

**AMENITIES COMMITTEE MEETING**

**THURSDAY 8 NOVEMBER 2018**

Minutes of the Amenities Committee Meeting held in the Assembly Room, Hayle Community Centre, 58 Queensway, Hayle on Thursday 8 November 2018 at 7.30pm.

### **PRESENT**

Councillors B Wills (Chair), S Benney, D Cocks, P Nidds, C Polkinghorne, B Mims, AM Rance

Also present Councillor B Capper

Town Clerk Eleanor Giggall

Finance Officer Barbara Goraus

**The meeting commenced at 7.30pm**

### **A13 TO RECEIVE APOLOGIES**

Apologies were received from Councillors Andrewartha, Farrar and Coad.

### **A14 TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION**

There were none.

### **A15 COMMUNITY CENTRE**

- a) To consider and recommend the 2019-20 Budget and to note revised estimates for 2018-19.

Members had received details of the proposed budget for 2019-20 and the revisions to the 2018-19 budget together with supporting notes.

The income for casual hire had been revised to reflect the down turn in casual hire bookings for this financial year from £9,265 to £5,700. It was proposed that the figure be reduced to £6,000 in the next year. The Clerk explained that income for 2019-20 for lease hire had been increased after the recent rent review and recommendation by Charterwood.

With regard to expenditure payroll had been increased to reflect the national pay award at an average of 2% as last year's increase had been underestimated at 1%.

The Clerk also explained that expenditure for gas and security for the current year had been underestimated and therefore gas cost had been revised to £6,200 and security cost revised to £3,380.

With reference to the revised and proposed budgets the Clerk advised members that the underestimated spend in the current year had been increased by £2,532 and would be paid from the general reserve fund. The precept requirement for the forthcoming year is £10,800 as against £10,840 in the current year.

**It was resolved** to recommend the proposed and revised budgets to the Resource Committee and if approved, onward to full council.

## **A16 SWIMMING POOL**

- a) To consider and recommend the 2019-20 Budget and to note the revised estimates for 2018-19.

Members had received details of the proposed budget for 2019-20 and the revisions to the 2018-19 budget with supporting notes.

The Clerk referred to the overspend of £6,544 in payroll, electricity, ticket printing, health & safety, waste & refuse, security, kiosk legal fees and equipment budget heads.

The Clerk also explained that income showed £9,075 more than anticipated in admissions and miscellaneous income, which compensated for the overspend in the categories previously mentioned.

With regards to the income in 2019-20 there no change has been made to the proposed budget. The expenditure headings have been increased by approximately 2% for inflation, except for where there had been an overspend in the current year or a new budget head created for the next financial year.

The precept requirement for the forthcoming year is £30,823 as against £22,703 in the current year.

**It was resolved** to recommend the proposed and revised budgets to the Resource Committee and if approved, onward to full council.

- b) To note the creation of new budget heads for items as supplies, equipment and filter & sand.

**It was resolved** to note the creation of the above budget heads.

- c) To consider purchasing an automatic chlorine dosing system at an estimated cost of £4,000.

**It was resolved** to purchase the automatic chlorine dosing system and pay £2,000 from the current year's reserve fund and the other £2,000 from general reserves.

## **A17 LIBRARY**

- a) To establish a Budget for 2019-20 based on the running cost figures supplied by Cornwall Council.

Members had received details of the proposed budget for 2019-20 based on the information supplied by Cornwall Council.

The precept requirement for the forthcoming year is £86,849.

**It was resolved** to seek clarity on some of the budget codes/titles and figures from Cornwall Council, and to recommend the proposed budget to the Resource Committee and if approved, onward to full council.

## **A18 AMENITY SITES**

- a) To consider and recommend the 2019-20 Budget and to note revised estimates for 2018-19.

Members had received details of the proposed budget for 2019-20 and the revisions to the 2018-19 budget together with supporting notes.

The Clerk referred to Code 513 – Payroll which had been significantly increased from £46,234 to £61,700 to reflect the national pay award and to take into account the increments for members of staff. Last year’s increase had been underestimated at 1% when in fact it had been agreed at an average of 2%. Additionally, the sum of £10,000 has been included under this budget head, as recommended by the Personnel Committee, for the purpose of providing additional staff/support for the amenities team, if required.

Please see the final resolution of A18 for the recommended amenities budget and precept figure. (Items b), c), d) and e) needed to be discussed prior to the figure being agreed).

- b) To agree to create new budget heads.

Members had been advised of the introduction of new codes and **resolved** to note.

Code 509 for Open Spaces – Equipment & Furniture has been created to reflect purchases of new furniture or maintenance of existing.

Code 518 for King George V Memorial Walk a utility code has been created to reflect spending on electricity at the walk.

Code 520 for Vehicle Insurance and code 521 for Pest Control have also been created.

Code 522 for Refuse has been established to allow HTC to take on the responsibility of supplying and servicing the bin at Riviere Towans and to build a fund for when HTC will be entirely responsible for the refuse on its public sites.

Code 525 for Cemetery has been established.

- c) To consider the need to improve the car park on King George V Memorial Walk at an estimated cost of £4,000.

Code 523 for a King George V Memorial Walk Fund has been created to allow for the car park improvements and long-term maintenance solution.

- d) To discuss and consider options for the provision of ‘Changing Places’ public convenience(s)/changing facilities to serve both visitors to King George V Memorial Walk and users of the swimming pool.

- e) To identify funds for refurbishment of the public conveniences in Foundry Square Car Park.

Agenda items d) and e) were considered together. Code 509 for a Toilets Refurbishment Fund has been created as a result of recent discussions about the public conveniences in the town. There is also a longer term aim of providing public toilets on King George V Memorial Walk and the Clerk wanted to know if members considered that these could be combined with providing a 'changing places' facility for the pool.

Members considered this but decided that no money should be included at this time for the provision of toilets or changing facilities on King George V Memorial Walk or at the pool.

However, members considered that the toilets at Foundry Square needed to be refurbished, as agreed during the last meeting of the Amenities Committee.

**It was resolved** to recommend that the sum of £25,000 from the Open Spaces Earmarked reserve fund be allocated for the refurbishment

Therefore, the precept requirement for the forthcoming year is £172,040 as against £145,634 in the current year.

**It was resolved** to recommend the proposed and revised budgets to the Resource Committee and if approved, onward to full council.

#### **A19 DECORATIVE LIGHTS**

- a) To consider the report and options for the installation of festoon lights on King George V Memorial Walk and possibly Hayle Recreation Ground, with a view to awarding a contract.

Members had received the decorative lights report and quotations.

**It was resolved** to recommend to full council that the lighting contract be awarded to Event Power Engineering and to pay the £19,100 from the general reserve fund.

#### **A20 TO CONFIRM THE DATE OF THE NEXT MEETING**

**It was resolved** that the next meeting would take place on 14 March 2019 in the Assembly Room at Hayle Community Centre.

The meeting closed at 10.20pm.