



HAYLE TOWN COUNCIL

AMENITIES COMMITTEE MEETING

THURSDAY 14 MARCH 2019

Minutes of the Amenities Committee Meeting held in the Assembly Room, Hayle Community Centre, 58 Queensway, Hayle on Thursday 14 March 2019 at 7.30pm.

PRESENT

Councillors C Polkinghorne (Acting Chair), B Mimms, N Farrar, G Coad, AM Rance, B Capper.

Facilities and Contracts Manager Phillip Drew

A21 TO RECEIVE APOLOGIES

Apologies were received from Councillors Wills, Cox and Roden

A22 TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

Councillor N Farrar declared an interest on agenda item 5 c), A25C.

A23 TO APPROVE THE MINUTES OF THE AMENITIES COMMITTEE MEETING 8 NOVEMBER 2018

The minutes of the meeting on 8 November 2018 were approved and signed by the Chair.

A24 SWIMMING POOL

- a) To agree opening dates for season 2019

Councillors agreed to open the pool as last year. The pool will open for the Whitsun half term week then weekends until 29 June then open fully until first week in September with a choice to open later should weather dictate.

- b) To consider resurface of car park

Two quotes were considered and a 3rd quote is to be sought. If a 3rd quote is not forthcoming or does not arrive in a reasonable time frame Councillors requested the Facilities and Contracts Manager to proceed with the lowest quote.

A25 COMMUNITY CENTRE

- a) Maintenance update

Councillors accepted the update. Comment was made regarding the electrical system within the building and Councillors were informed that, although the Council is compliant the wiring circuits are some 25 years old and will require work. They were also informed of the situation with the second storey office used by the NHS which has been causing the central RCD to trip out on that consumer unit due possibly to overloading circuits. In order to test the system, the circuit running the NHS computers was removed from the RCD so currently does not have that protection.

- b) Car park update and to approve of actions taken

Councillors were informed of the situation regarding the usage of the car park by members of the public who are now living in the new builds at the site adjacent to the Community Centre despite original assurances from the developer and the siting of specific signage informing them that the car park was private.

It was resolved to request the Town Council's solicitor write a correctly worded letter to all occupants of the new build stating what they can and cannot do and to further explain that they cannot use the car park for residential parking.

Councillor Farrar also requested that Hayle Town Council staff investigate the rules regarding private car parks and the costs involved in contracting the enforcement to a car park enforcement company.

Councillors also raised concerns over the condition of the Tarmac at the bottom of the new Slope and agreed that this needed work.

It was resolved that ownership needed to be investigated so that any costs associated with the works could be shared.

- c) To consider quotes for the replacement of the front windows in UPVC

[Councillor Farrar left the room for this agenda item].

Five quotes were considered for the replacement of the windows.

It was resolved to award the contract to West Cornwall Plastics.

A26 ALLOTMENT SITE

- a) To receive an update on the allotment site

Councillors received and noted the update on the allotments.

A27 HAYLE RECREATION GROUND

- a) To note the RoSPA annual report on the play equipment

Councillors noted the report regarding the play equipment and wished to pass on their thanks to the staff for keeping the equipment in good order.

- b) To agree to fund the shortfall in the grant from Devon & Cornwall Police for the replacement goal posts

It was resolved to fund the shortfall, with the money to come from the open spaces budget head.

- c) To note the vandalism to the new entry gate at the park

Councillors noted this and were pleased with the action taken and that the Council's insurance company had paid £1119.20 back to the Council in settlement of the claim.

- d) To note the damage done to a section of the boundary fencing

Councillors noted this and were informed that the Council's insurance had paid £1180 back as part of the damage claim.

- e) To consider revised quotes for 234m of bow top fencing

Councillors considered the three quotes available and raised some concerns regarding the variation within those claims. The Facilities and Contracts Manager pointed out the various increases due to the timescale stating that as there had been a delay the cost of raw materials had increased and was reflected within the new quotes. Councillor Capper noted his concerns regarding the best quote as this had only quoted for 230m and not 234m.

It was resolved that the Contracts and Facilities Manager would go back to the contractor and request clarification regarding the actual quoted distance and that, should there be an increase of £500 or less, to proceed with the quote received from Topan Fencing.

A28 WAR MEMORIAL PROJECT

- a) Project completed

Councillors debated the desire or otherwise to remove the poppies to safe keeping and reinstate as required in October.

It was resolved that this should happen.

- b) To consider flower displays in the vicinity

Councillors debated this at some length and considered preventing the placement of flowers, tubs or baskets on the war Memorial following requests from the British Legion. It has been found that items left on the war memorials cause staining and degradation to the plinths so should be stopped. It was also felt that the work undertaken on the war Memorial was impressive and should not be detracted from by anything placed on it.

It was resolved that Hayle in Bloom should be instructed not to place planters on the plinths or immediate vicinity of the War Memorial.

Further discussion ensued regarding the placement of a bench and planters to allow floral arrangements in the vicinity of the War Memorial but far enough away to be separate to the Monument. It was felt that a bench with the wording "Lest we forget" would be a wonderful addition to the site.

It was resolved that a planter and bench be installed. The funds for this to come from the open spaces budget head.

A29 PUBLIC TOILETS.

- a) To note the increase in vandalism at the Recreation Ground toilets

Councillors noted this and applauded the action to close the units early each day.

- b) To consider the report for extra toilet facilities on King George V Memorial Walk

Councillors were reluctant to introduce portable toilet facilities and instead requested the Facilities and Contracts Manager to investigate the cost of refurbishment or renewal of the existing toilet block along the walk to gauge if it was possible to return that to public use.

A30 HEALTH AND SAFETY

- a) To consider the report regarding issues with health and safety

Councillors noted the report and agreed that this issue was important. Councillor Capper stated that Health and Safety should be part of everything the Council does and that this area required a separate committee to oversee it.

It was resolved to take this to Full Council to allow the allocation of Councillors and set dates for the committee to sit. It was suggested that Councillors who wished to be on the committee but had limited Health and Safety knowledge should receive some training and the Facilities and Contracts Manager offered to run a basic course if required.

A311 THE MILLPOND

- a) To consider the only quote received for the production of the 10-year Management Plan for The Millpond

Councillors were informed that since the intervention of GI4G there were now other companies aware that Hayle Town Council required a full management plan for the Millpond and so, as there was only one quote available at this time, **it was resolved** to defer any decision until the next meeting.

A32 THE PLANTATION

- a) To consider the report regarding safety issues on the cycle way/pathway

Councillors debated this at some length with Councillor Capper able to inform the group of the exact situation on the historical claim made after the accident on the walk. It was requested that the external contractor for the Council's Health and Safety be contacted to advise. The Facilities and Contracts Manager advised that this had already happened and that the external advice had not given any definitive advice stating that he would be happy with a fence, a white line to define the edge of the path, signage, more planting of shrubs or that the Council did nothing. The Facilities and Contracts Manager also pointed out the Council's grounds maintenance contractor, Cormac, had stated that they were unhappy with the edge and treated it as they did all edges with shear drops and instructed their staff not to approach within 1 meter of that edge. It was pointed out that should the worse happen, Cormac might be called as witness for the claimant and we might be seen as negligent in the light of the concerns that have already raised with the Council.

It was resolved to investigate planting of further shrubs taking account of the proximity of the listed wall structure and to the erection of 2 further signs warning of the shear drop to fall in line with the current signage already utilized elsewhere on the site.

A33 TREES

- a) To receive a general update on Council owned trees

Councillors expressed concerns regarding the situation with the trees on King George V Memorial Walk and were worried about the prospect of paying for the renewal of the wall should the trees cause more damage to that wall.

It was resolved that the trees be removed and that the Facilities and Contracts Manager meet with a suitable contractor on site to ensure Cornwall Council planning requirements for the removal of the trees and replanting can progress.

The Community Orchard scheme was discussed and it was agreed that Ventonleague was totally unacceptable as a site for an orchard and as Common Land it was not in the remit of the Council to grant permission. It was suggested that Marcus Healan and John Pollard's details be sent to the person requesting the orchard as there was a possibility of land at the rear of Penpol school and also at the proposed Riviere development site.

A34 GREEN INFRASTRUCTURE FOR GROWTH UPDATE

- a) To receive an update report on CI4G activity around Hayle

Councillors noted the report and that there was a site visit planned for 28 March at 9:00am at The Millpond.

Councillor Nidds complained that there were not enough dog waste bins provided in the Bay View/Treveglos area.

A35 TO CONFIRM THE DATE OF NEXT MEETING

The next meeting will take place on Thursday 27 June 2019, if required.