



HAYLE TOWN COUNCIL

RESOURCE COMMITTEE MEETING

THURSDAY 26 JULY 2018

Minutes of the Hayle Town Council Resource Committee Meeting held at the Assembly Room, Hayle Community Centre, 58 Queensway, on Thursday 26 July 2018 at 7.30pm.

PRESENT

Councillors	B Capper (Chairman), S Benney, P Channon, D Cocks, N Farrar, C Polkinghorne, J Pollard, A M Rance, A Roden
Town Clerk	E Giggall
Finance Officer	B Goraus

The meeting commenced at 7.30pm.

R1 TO ELECT A CHAIRMAN AND VICE-CHAIRMAN FOR 2018-2019

It was resolved to elect Councillor B Capper as Chairman and Councillor A M Rance as Vice-Chairman for the civic year 2018-2019.

R2 TO RECEIVE APOLOGIES

There were none.

R3 TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

There were none.

R4 TO APPROVE MINUTES OF THE MEETING 26 APRIL 2018

It was resolved that the minutes of the meeting 26 April 2018 be taken as a true and accurate record, subject to approval by Full Council, with the Chairman to sign each page before placing them in the record book.

R5 TO CONSIDER APPLICATIONS FOR GRANTS AND DONATIONS (2nd TRANCHE)

- a) Merlin MS Centre

It was resolved to make a grant of £100.00.

- b) CHICKS Respite Care

It was resolved to make a grant of £100.00.

- c) Angarrack Community Centre

It was resolved to note that the grant & donation request was not from Angarrack Community Centre but from individuals/local residents.

It was resolved to decline the grant due to the limited budget.

- d) Hayle Old Cornwall Society

It was resolved to make a grant of £499.99.

R6 CORRESPONDENCE

- a) To consider and note letters of thanks from recipients of grants

Letters had been received from One and All Choir, Hayle Runners/St Ives Bay 10K, PANTO, Hayle Cricket Club, Hayle Day Care Centre, Hayle Carnival Committee, Heyl Town Band, and Victim Support.

It was resolved to note receipt.

R7 FINANCIAL COMPARISON

The Finance Officer presented a copy of the Expenditure and Income comparisons for the period 1 April to 30 June 2018 and a verbal explanation was provided in respect of income or expenditure headings which were either over or under estimate for the first quarter of the financial year.

It was resolved to approve and note the financial comparison report for the period shown and Councillors agreed that in future the Finance Officer would prepare a written report relating to the over and under spend.

The financial comparison now appears as Appendix A.

R8 TO NOTE THE CLERK'S REPORT RELATING TO ISSUES HIGHLIGHTED IN THE INTERNAL AUDIT REPORT

The Clerk presented a report responding to matters raised by the Internal Auditor, Steve Hudson. All highlighted recommendations were discussed and it was agreed that the Clerk would manage the response and a time frame for implementing recommendations.

It was resolved to note the Internal Auditor's report, the Clerk's report and to complete and return Internal Auditor's response form, see Appendix B.

R9 TO CONSIDER AMENDING THE FINANCIAL REGULATIONS AND INTERNAL CONTROLS AS PER INTERNAL AUDITOR'S RECOMMENDATIONS

The Clerk presented a verbal report with outlined recommendations to amend the Financial Regulations and Internal Controls and she confirmed that the Model Standing Orders had been revised. She advised that she would present draft amended documents to a future meeting taking into account the recommendations made previously in relation to electronic banking arrangements, those made at this meeting in response to the Internal Auditor's report and the proposed changes to model documents.

It was resolved to defer the amendments.

R10 TO NOTE THE CLERK'S REPORT REGARDING HAYLE DECORATIVE LIGHTING'S POSITION AND TO CONSIDER OPTIONS FOR CHRISTMAS 2018 AND FUTURE YEARS

The Clerk presented a report about the current situation of the Hayle Decorative Lighting Committee.

Councillors considered the Clerk's recommendations to consider taking on the responsibilities for the 'year round' displays and to employ a contractor to maintain the lights.

Councillor Pollard expressed the view that Council should take on the responsibility of the lights at the King George V Memorial Walk and obtain quotes to employ a contractor to maintain the lights in the future.

It was suggested to contact Councillor Coad regarding the fund from the solar farm and whether it was possible to use the monies, approximately £3k, for the benefit of the decorative lights in Hayle.

It was resolved that representatives of the council meet with the Hayle Decorative Lighting Committee to discuss and explore options for future Christmas displays and to explain that the Council would a) require a firm plan and assurances before any grant money would be provided to them for the Christmas lights this year and b) ideally like to continue building a fund for lighting displays with a view to formally taking on all responsibilities for the long term.

It was resolved to relieve the Decorative Lighting Committee of all responsibilities in relation to the King George V Memorial Walk (and Hayle Recreation Ground, depending on price) lighting displays and to obtain quotes to employ a contractor to install and maintain the lights. These lights to be switched on for 2 weeks at Christmas and for the months of July and August.

R11 TO CONSIDER WHETHER THIS COUNCIL WISHES TO PAY FOR MONITORING OF AIR QUALITY/EMISSIONS IN HAYLE

The Clerk presented a report with the indication of the cost for air quality testing in Hayle.

It was resolved to decline the monitoring of the air quality/emissions in Hayle on this occasion but to consider it in the future.

R12 TO CONFIRM THE DATE OF THE NEXT MEETING – 25 OCTOBER 2018

The date of the next Resource Committee meeting was set for Thursday 25 October 2018.

The meeting closed at 8.40pm.