



HAYLE TOWN COUNCIL

COUNCIL MEETING

THURSDAY 7 JUNE 2018

Minutes of the Hayle Town Council Meeting held at the Hayle Community Centre, Hayle on Thursday 7 June 2018 commencing at 7.15pm with a **Public Participation Session**.

PRESENT

Councillor C Polkinghorne (Mayor)
Councillors D Andrewartha, G Coad, P Channon, D Cocks, B Mims, P Nidds, J Pollard,
A Rance, A Roden and B Wills

Clerk Eleanor Giggall

7.15PM PUBLIC PARTICIPATION SESSION

Mr Martin Maylam asked councillors about views expressed by members of the public at the recent Neighbourhood Plan information sessions. He wanted to know the subjects covered and if there were any common denominators.

Those councillors that had attended or been involved advised that there were no clear common denominators but a number of people had raised questions about the number of homes that Hayle would accommodate in future years. They advised that questions tended to be very general and overwhelmingly positive. They added that they were pleased with the number of people that had attended the information days and were even more surprised with the good turnout for the actual referendum. 19% is much higher than the average turnout for local parish elections and other neighbourhood plan referendums.

Mr Maylam also raised concern about the amount of dog mess in Hayle. He passed some leaflets, produced by Penzance Town Council, to members, explaining that that was what that authority was doing to address the issue there. Mr Maylam was advised that a) this town council had tried many proactive schemes, including providing poo bags, previously and b) that later on in that evening's meeting the council would be considering the need for an enforcement/environment officer to deal with such matters.

Mrs Mary Chilcott voiced concern about the poor, indiscriminate parking at the junctions in the vicinity of Mount View Terrace, Chapel Hill and Bay View. She said that she was worried that there would be a serious accident as people were parking right up to the junction making it difficult for other drivers to see other vehicles and manoeuvre safely. She added that there was often a cherry picker parked there which was particularly dangerous. She asked what the town council could do to assist in solving the problem.

Members shared her concern and there was a brief discussion about potential options. Members advised Mrs Chilcott to report these parking issues to the police via the 101 number, as the drivers are causing an obstruction. The clerk and Councillor Pollard undertook to follow up

with Cornwall Council and to add the need for yellow lines at these junctions to the priority list of highway concerns that had been agreed at a recent meeting. Each item on the list could then be considered by the Community Network Panel.

Mr Brian Jose complained about the weeds and long grass all around the town but in particular in and around the Bay View Area. Members advised that cutting the grass in this area was probably the responsibility of Devon and Cornwall Housing Association (DCHA). Mr Jose advised that he had already spoken to someone at DCHA and was due to meet Mike Peters, Area Highways Engineer, in the following week about the matter. Councillors Cocks and Wills undertook to attend the meeting with Mr Jose and Mike Peters.

12 CHAIRMAN'S ANNOUNCEMENTS (FOR INFORMATION ONLY)

The Mayor took this opportunity to congratulate both the clerk and the finance officer on successfully passing their first accounting qualification exams.

He also reminded councillors of the surgery that would be held on Friday 15 June at 10am at Hayle Community Centre.

13 TO RECEIVE APOLOGIES

Apologies were received from Councillors Benney, Blakeley, Capper and Farrar.

14 TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

There were none.

15 TO APPROVE THE MINUTES OF ANNUAL COUNCIL MEETING 10 MAY 2018

It was resolved that the minutes of the annual council meeting 10 May 2018 be taken as a true and accurate record, the mayor signing each page before placing them in the record book.

16 TO APPROVE THE MINUTES OF FULL COUNCIL MEETING 17 MAY 2018

It was resolved that the minutes of the full council meeting 17 May 2018 be taken as a true and accurate record, the mayor signing each page before placing them in the record book.

17 TO DISCUSS MATTERS RAISED DURING PUBLIC PARTICIPATION 17 MAY 2018

- a) To consider paying for a new mural sign on Penpol Terrace and other laminated signs in the car parks to replace the existing dilapidated ones

Councillor Channon had sought some quotations from local sign writers and advised that the replacement sign would cost in the region of £480.

It was resolved that the council would pay the cost for the replacement mural sign on this occasion, on the proviso that a) this sign remains an asset of Hayle In Bloom and consequently future repairs or replacements should be paid from their funds; b) Councillors Pollard and

Roden should be involved to ensure the wording on the new sign more accurately reflects the history of the town.

It was resolved that the money should come from contingency.

It was further resolved that the council needs to replace the old, damaged signs that are in the Commercial Road and Foundry carparks and at Hayle Recreation Ground with new. This should be progressed for summer 2019 and the money to come from the next year's budget.

18 HAYLE EMERGENCY SERVICES COMMUNITY STATION REPORT

- a) To receive and note the report, if any

No representative was available to attend the meeting. However, the clerk confirmed that she had spoken to PCSO Hosking regarding the ongoing situation of car drivers continuing to drive along King George V Memorial Walk on Sundays. She had said that she would aim to spend some time there on Sunday, subject to workload and emergencies, to speak to and advise drivers that this was not permitted.

PCSO Hosking had asked whether or not the council wanted to pursue restorative justice regarding the girl that had been caught vandalising equipment on Hayle Recreation Ground. Members discussed this and agreed that this might act as a deterrent to other children and that they would like the local police team to pursue.

There was a brief discussion about the reduced police presence in the town and members asked that this matter to be discussed on a future agenda. The clerk to invite a senior police officer to attend.

19 TO RECEIVE A PRESENTATION FROM ANNETTE EATOCK, AREA REPRESENTATIVE OF SURFERS AGAINST SEWAGE, REGARDING THE PLASTIC FREE COASTLINES INITIATIVE AND TO CONSIDER SUPPORTING THE CAMPAIGN TO MAKE HAYLE A PLASTIC FREE TOWN

The Mayor welcomed and introduced Annette Eatock to the meeting. Ms Eatock explained her background and her interest in the environment and how she had become the local representative for Surfers Against Sewage. She explained that since the Blue Planet documentary had been broadcast there had been a heightened awareness of plastic pollution internationally, but particularly in this country. She said that it was a major concern but one that could be addressed.

She circulated some 'nurdles' that she had collected from Hayle beach and explained that these were small plastic pellets about the size of a lentil, billions of which were used each year to make nearly all our plastic products but many ended up washing up on our shores. Spills and mishandling by industry could mean nurdles end up at sea and were now accumulating in worryingly large numbers. Unlike large pieces of plastic marine litter, nurdles were so small that they went largely unnoticed. Scientists were becoming increasingly concerned about their effect on our marine ecosystem.

Ms Eatock went on to say that single use plastic items were the major problem and alternative items should be encouraged. She explained that there were many vegetable and paper based

products that could be used instead of plastic cups and plates in addition to bamboo cutlery and metal straws. Some samples were circulated. She readily acknowledged that there would be cost implications attached to going plastic free but said it was about giving both businesses and buyers the choice and consciously being able to support the cause. She was also keen to promote and encourage recycling.

Surfers Against Sewage was encouraging each business to change a minimum of three items in order to be approved and certificated as plastic free. Annette confirmed that a growing number of businesses in and around Hayle had already committed to going 'plastic free' and she hoped that Hayle Town Council would complete the process. She hoped that with the town council's support there would be greater interest and more publicity which in turn would help more people to engage with the project and actively encourage more recycling. She emphasised the mantra Reduce, Refuse, Recycling and Reuse.

The Plastic Free Coastlines initiative was about to be relaunched as Plastic Free Communities so that more towns could get involved. Annette confirmed that there would be a publicity/celebratory promoting Plastic Free Hayle in September or October that year and she hoped that the town council would support it.

It was suggested that Annette attend both the Chamber of Commerce and the Business Breakfast meetings to give similar presentations and to engage with more local businesses.

It was also considered that the town council needed to be plastic free before it encouraged other businesses. The clerk confirmed that the council was already very good at recycling as much as possible and would be eliminating its use of single use plastic as far as possible.

It was resolved to support the campaign for Hayle to become a plastic free community and that Hayle Town Council actively reduce its use of single use plastic.

The Mayor thanked Annette and she left the meeting.

20 REPORTS OF OTHER COMMITTEES FOR APPROVAL

- a) To receive the report of the Resource Committee meeting 26 April 2018

It was resolved to receive and note the minutes of the Resource Committee meeting of 26 April 2018 so that actions could be carried out.

21 REPORTS FROM OTHER BODIES/WORKING PARTIES/EVENTS

- a) To note the email update regarding the Green Infrastructure 4 Growth projects at the Millpond and Commercial Road car park

It was resolved to note the work, with thanks.

22 ACCOUNTS

- a) To approve the Income and Expenditure of the Council 2018/2019 as listed on Appendix B

It was resolved to approve the Income and Expenditure of the Council 2018/19 as listed on Appendix B.

- b) To consider and approve the Annual Accounts 2017/2018

It was resolved to approve the annual accounts.

- c) To consider and approve Section 1, Annual Governance Statement 2017/18, of the Annual Return (AGAR)

It was resolved to approve Section 1 of the AGAR 2017/18.

- d) To consider and approve Section 2, Accounting Statements 2017/18, of the Annual Return

It was resolved to approve Section 2 of the AGAR 2017/18.

- e) To note the content of the Internal Auditor's Report and to decide upon necessary actions, if any

It was resolved to note the report and to congratulate the team. **It was further resolved** that the clerk prepare a report for consideration at the next Resource Committee meeting regarding the issues raised and how they should be addressed.

23 TO RATIFY THE PRIVACY POLICY DRAFTED TO COMPLY WITH THE GENERAL DATA PROTECTION REGULATIONS

It was resolved to ratify the policy.

24 CONSULTATION: TO CONSIDER AND COMMENT UPON THE NALC DOCUMENT 'SHAPING OUR FUTURE: A BIG CONVERSATION'

NOTED.

25 TO CONSIDER EMPLOYING AN ENFORCEMENT OFFICER TO DEAL WITH ISSUES SUCH AS LITTER, DOGS' MESS, PARKING INFRINGEMENTS AND ROAD CLOSURE ENFORCEMENT

There was a brief discussion. It was generally felt that something needed to be done to address the increase in this type of issue in the town and the proposal to employ an enforcement or environment officer needed to be further explored.

It was resolved to mandate the clerk to look into this matter further and report back to council with proposals and costings in due course.

26 STANDING AGENDA ITEMS (FOR REPORTING ONLY)

- a) Hayle Harbour Update

It was reported that there was a new Coastal Communities grant fund focussing on heritage assets available. Councillors considered what sites/features in the town would best meet the criteria for this fund. They considered the former Hawkins Motors site and repairs to the estuary walls but these options were dismissed.

It was resolved that the town council's preferred option was the Stable Block on North Quay and that the local coastal communities team should apply to the fund to restore the historic building and for it to house information panels.

The Mayor read a letter received from David Lock Associates on behalf of the harbour owners Sennybridge (Hayle) Ltd, that had been received by the clerk an hour before the meeting. The letter invited the council to meet with the owners to discuss the recently submitted planning application.

It was resolved that the date that had been suggested be declined as it was not convenient for several councillors and officers but for the clerk to suggest an alternative meeting date in July.

[9.10pm Councillor Coad leaves the meeting]

b) Cornwall Council Update

Councillor Pollard confirmed that he had received a request for a footpath/pavement to be installed on Churchtown Road, Phillack. He felt that this had some merit and advised that he had liaised with the clerk and the matter would be discussed at a forthcoming meeting.

He advised that the National Explosive Works at Upton Towans was to become designated as an Ancient Scheduled Monument, courtesy of the work carried out by the Towans Partnership.

He added that he and Councillor Rance, in her capacity as single point of contact for planning, had met with the planning officer dealing with planning application PA18/03778 (7 Dracaena Avenue) and had confirmed that the owners of that property and the neighbouring property were going to mediation.

c) Community Asset & Devolution of Services Update

The clerk confirmed that she had completed and submitted a new library business plan to Cornwall Council for consideration by the Library Devolution Board on 11 June 2018. She advised that, assuming the plan was approved, the working party meetings would shortly resume to progress the transfer.

A member asked about the impact the catering van that was trading on the Paddy's Mill site, near the junction of Lethlean Lane, was having on the Drop In Café on Hayle Recreation Ground. The clerk confirmed that the council's tenants were anxious and had complained. The clerk had directed the tenants to Cornwall Council and advised that as street trading licences were no longer required, only the permission of the land owner, there was little this council could do.

d) Boundary Review Update

It was reported that the Boundary Commission had recently published its proposals for Cornwall for a final round of consultation. Councillors were disappointed that this council's recommendations had been disregarded. However, it was felt that there was still time to respond and try to change their view. The consultation was open until September 2018 and would be placed on a future agenda for more detailed consideration.

In the meantime **it was resolved** to write to Matt Stokes at Cornwall Council to express the town council's disappointment with the proposed boundary changes for Cornwall and to reiterate that its position and view has not changed and, in the strongest terms, opposes the proposals. The clerk to ask that this council's position be reported to the Cornwall Council Electoral Review Panel during its next meeting later this month. The letter to also be copied to the Boundary Commission.

It was further resolved to seek clarification from Mr Stokes about the impact the Boundary Commission's proposals will have on the Hayle parish ward boundaries in due course and to ask if the boundaries need to change to reflect the proposed ward boundaries for Cornwall Council.

27 CLERK'S REPORT/CORRESPONDENCE/MEETINGS/INCIDENTALS

- a) To receive a report from the clerk regarding recent insurance claims

The internal auditor had picked up on the fact there was no reference to previously settled or ongoing claims in the 2017/18 minutes. The clerk explained that although she had made councillors aware informally there was no recorded minute.

The clerk confirmed that there was an incident in the tennis courts at Hayle Recreation Ground in 2016, shortly after the town council took over the site from Cornwall Council. A man had injured himself whilst trying to retrieve a tennis ball from outside the northern side of the courts. It is reported that the gate wedged into the bank behind the courts and then swung back to injure the man. The whole matter was dealt with by the council's insurers and an out of court settlement was paid in the sum of £16,000. The incident was never directly reported to the town council and risk had never been highlighted in either Cornwall Council's or the town council's more recent risk assessments. A wider clearance area has now been created and the gate is fixed so that it cannot spring back.

The clerk also confirmed that there was currently an ongoing claim being investigated. Apparently a young boy was injured on the slide in Hayle Recreation Ground in the summer of 2017. Again, no incident was reported to the town council at the time. Both the town council and its contractors have excellent records demonstrating that the play equipment is inspected routinely and proactively maintained. The council's insurers are dealing with this claim and the clerk undertook to keep members informed.

It was resolved to note the information.

- b) Meetings

11/06/18	7.15pm	Hayle Twinning Association	Asda's Community Room
14/06/18	7.30pm	Hayle Harbour Committee POSTPONED	Assembly Room
15/06/18	10am	Town Council Surgery	Assembly Room
21/06/18	7.15pm	Full Council	Assembly Room
28/06/18	7.30pm	Amenities Committee	Assembly Room
05/07/18	7.15pm	Full Council	Assembly Room

c) Incidentals

The list of incidentals was tabled. Incidentals were available on request.

The meeting closed at 9.35pm.

Approved by the council as a true record, at its meeting 21 June 2018

Town Mayor

Date