



HAYLE TOWN COUNCIL

RESOURCE COMMITTEE MEETING

THURSDAY 27 OCTOBER 2016

Minutes of the Hayle Town Council Resource Committee Meeting held at the Assembly Room, Hayle Community Centre, 58 Queensway, on Thursday 27 October 2016 at 7.30pm.

PRESENT

Councillors J Bennett, B Capper (Chair), G Coad, J Coombe, N Farrar, I Lawrence, C Polkinghorne, J Pollard and A M Rance.

Finance Officer D J L Gallie

The meeting commenced at 7.30pm.

R9 TO RECEIVE APOLOGIES

All present.

R10 TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

No declarations or requests were made.

R11 TO APPROVE MINUTES OF THE MEETING 28 JULY 2016

It was resolved that the minutes of the meeting 28 July 2016 be taken as a true and accurate record, subject to approval by Full Council, with the Chairman to sign each page before placing them in the record book.

R12 TO CONSIDER APPLICATIONS FOR GRANTS AND DONATIONS (3rd TRANCHE)

- a) Victim Support

It was resolved to make a grant of £50.00.

- b) St Ives National Coastwatch Institution

It was resolved to make a grant of £1000.00.

Legal Powers

In respect of Minute 12 a and b – Sect. 137 LGA 1972

R13 CORRESPONDENCE

- a) To consider and note letters of thanks from recipients of grants

Letters had been received from Hayle Volunteers Register and Shelter Cornwall.

It was resolved to note receipt.

R14 TO NOTE THE COMPLETION OF THE EXTERNAL ANNUAL AUDIT 2015-2016 BY GRANT THORNTON UK

The Finance Officer advised that the External Audit Certificate for the annual accounts in respect of the above year had been received with one minor advisory note in relation to the order of approval of the Governance Statement and the Annual Accounts.

It was resolved to note the position and appreciation of staff was expressed in terms of the management of the Council's finances.

R15 ANNUAL INSURANCE – LONG TERM AGREEMENT AND REVALUATION OF PROPERTIES

The Finance Officer advised that the Council arranged its insurance through WPS Insurance Brokers and receives financial benefit by way of a reduction in premiums through a 'Long Term Agreement' (3 year term). The agreement is due for renewal on the 1 August 2017 for the year to the 31 August 2018 but an offer has been made through the broker to enter in to a new agreement with effect from the 1 August 2016 which includes an offer of update property valuations at no cost to the Council in addition to a refund on the premium for the year concerned.

It was resolved to enter in to a new 3 year agreement and to take advantage of the free valuation of Council properties.

R16 FINANCIAL COMPARISON

The Finance Officer presented a copy of the Expenditure and Income comparisons for the period 1 April to 30 September 2015 and an explanation was provided in respect of income or expenditure headings which were either over or under estimate for the first half of the financial year.

It was resolved to approve and note the financial comparison report for the period shown which now appears as Appendix A to the minutes.

R17 ALLOCATION OF FUNDS FOR ADDITIONAL CCTV CAMERA

Members were reminded that at a full Council meeting earlier in the year the request had been made to allocate funds for the installation of a further 2 CCTV cameras – one opposite the Recreation Ground and a second near Philps at East Quay.

The Finance Officer advised that the estimated cost for 2 cameras would be £8000 which included acquisition and installation and that the reserve fund stood at £15,607.

It was resolved to proceed with the installation of the cameras at the locations concerned.

R18 NOTES FROM HIPPARCHUS ENERGY TRUST MEETING – DISTRIBUTION OF FUNDS FOR COMMUNITY BENEFIT

The notes of the meeting held on the 8 September 2016 had been circulated and members were asked to consider the composition of the Community Benefit Panel and the proposed method by which funds would be distributed to eligible community groups or projects.

It was resolved to approve the composition of the Community Benefit Panel and further that there should be annual discussion between the Panel and the Town Council regarding distribution of funds a proportion of which could be accrued for larger projects or initiatives.

R19 ANNUAL REVIEW OF MANAGEMENT RISK ASSESSMENTS

Copies of the Management Risk Assessments had been circulated to members in relation to the requirement for an annual review. In respect of the risk rating at the Millponds – Item 1 ‘Damage caused by natural causes or lack of maintenance’ – that consideration be given to uprating the level of risk from 3 to 5.

In addition all risks should include reference to the carrying out and monitoring of physical risk assessments.

It was resolved that subject to the above matters the Management Risk Assessments be approved.

R20 VERBAL REPORT AND RECOMMENDATION FROM THE WEBSITE WORKING PARTY

Councillor Bennett provided a verbal report from the Working Party with regard to the selection of a company to create a new website for the Council.

Having received and reviewed a number of submissions the Working Party had concluded that the bid by Blumin Limited should be accepted at a cost of £6,600 with ongoing support available at £60 per month.

The Finance Officer advised that there was £6,987 in the designated fund and sufficient in the annual IT allocation to support the monthly support package.

It was resolved to approve the selection of Blumin Limited to provide a new website with monthly support as outlined above.

R21 OPPORTUNITY FOR MEMBERS/OFFICERS TO BRING FORWARD ITEMS/PROJECTS WHICH MAY HAVE BUDGETARY IMPLICATIONS ON THE 2017-2018 PRECEPT

a) The need for professional advice in relation to the management of the Millpond.

Councillor Bennett advised that he felt it would be useful to source advice in respect of the above to ensure that the facility was cared for appropriately. The Finance Officer advised that

as of the 1 April 2017 there would be £6,000 available in the designated fund and the residue of the Amenity Sites General Fund could be utilised in support of a report and proposals arising there from.

It was resolved to approve the above proposal.

b) War memorial

The Finance Officer advised that there would be £3,060 in the designated fund and it would again be possible to vire money from the General Fund at the year end to bring this figure to £5000 in support of proposals being drawn up by the War Memorial Working Party.

It was resolved to proceed as outlined above.

c) Support for the Towans Ranger

The Finance Officer advised that the support for the Ranger was in the sum of £2,500 for the last three years and Councillor Bennett requested that the sum be included in the 2017-18 budget. In addition approximately £500 would be required for 'prohibitive signage' and this could be provided from the Amenity Sites General Fund

It was resolved to retain support for the Towans Ranger and to allocate funds from the General Fund for the provision of signage.

d) Inclusive Play Equipment and Drain Repairs – Recreation Ground

Councillor Farrar referred to the fact that the Tesco Bags for Life Fund had committed £8,000 towards the cost of inclusive play equipment with a possibility that this figure may increase to £12,000. However in the event that the £4,000 was not available from the Tesco Fund he was requesting that this sum be allocated from the Amenity Sites General Fund in support of the project.

Councillor Farrar also raised the persistent problem of the drainage system from the toilets which needed replacing to avoid the continuing of costs of repairs and an allocation of money from the General Fund was required to cover this work.

It was resolved to proceed as outlined above.

R22 TO CONFIRM THE DATE OF THE NEXT MEETING – 24 NOVEMBER 2016

The date of the next Resource meeting was set for Thursday 24 November 2016.

The meeting closed 8.50pm.