



# HAYLE TOWN COUNCIL

**RESOURCE COMMITTEE MEETING**

**THURSDAY 11 JULY 2013**

Minutes of the Hayle Town Council Resource Committee Meeting held at the Assembly Room, Hayle Community Centre, 58 Queensway, on Thursday 11 July 2013 at 7.30 pm.

## **PRESENT**

Councillors J Bennett, B Capper, J Coombe, C Polkinghorne, J Pollard and A Rance.

Also present Councillors D Cocks, H Lyons, B Mims and O Philp.

Finance Clerk D Gallie

**The meeting commenced at 7.30 pm.**

## **R1 TO ELECT A CHAIRMAN AND VICE-CHAIRMAN FOR THE FORTHCOMING YEAR**

**It was resolved** to elect Councillor B Capper as Chairman and Councillor J Bennett as Vice-Chairman for the civic year 2013-2014.

## **R2 TO RECEIVE APOLOGIES**

Apologies were received from Councillors G Coad and J Nines.

## **R3 TO RECEIVE DECLARATIONS OF INTEREST**

Councillor Bennett declared an interest in the grant application in respect of Hayle Film Club.

Councillors B Capper and J Coombe declared an interest in the grant application in respect of Hayle Day Care Centre.

## **R4 TO APPROVE THE MINUTES OF THE MEETING 11 APRIL 2013**

**It was resolved** that the minutes of the meeting 11 April 2013 be taken as a true and accurate record, subject to approval by Full Council, with the Chairman to sign each page before placing them in the record book.

## **R5 TO CONSIDER APPLICATIONS FOR GRANTS AND DONATIONS (2nd TRANCHE)**

- a) Hayle Lawn Tennis Club

**It was resolved** to make a grant of £500.00

- b) Hayle Film Club

Councillor Bennett confirmed his interest in this application and retired from the meeting.

**It was resolved** to make a grant of £148.00

- c) Hayle Day Care Centre

Councillors Capper and Coombe confirmed their interest in this application and retired from the meeting.

**It was resolved** to make a grant of £1171.00 and given the pressure on the Small Grants budget this money would be vired into that budget heading from the Council's Contingency Fund.

On the general question of the loss of funding from Cornwall Council to the Day Care Centre it was felt that the provision of support for the ensuing financial year should be considered as part of the Council's budget setting process in December and that in the meantime the Clerk should arrange a meeting at the Centre to receive a presentation in respect of its' funding problems. (Suggested members attend for lunch to see at first hand the work of the Centre followed by a presentation).

- d) Merlin MS Centre

**It was resolved** to make a grant of £250.00

Legal Powers

In respect of Minute R5 a, b, c & d – Sect. 137 LGA 1972

## **R6 CORRESPONDENCE**

- a) To consider and note letters of thanks from recipients of grants

Letters had been received from Victim Support, Arthritis Research UK, The British Red Cross, Age UK, Hayle Rowing and Pilot Gig Club and The Old Penwithians.

**It was resolved** to note receipt.

## **R7 TO APPROVE THE MANAGEMENT RISK ASSESSMENTS 2013**

Members had been presented with copies of the following Management Risks Assessments for review/approval. The assessments are listed below:-

Financial Legal, Councillors, Personnel Management, Provision of Services by Other Councils, Land and Property – Swimming Pool and Car Park, Land and Property – Hayle Community Centre, Land and Property – Frank Johns Centre, Land and Property – The Recreation Ground Public Convenience, Land and Property – Public Conveniences – Hayle Towns, Foundry Square and Commercial Road Car Parks, Land and Property – King George V Memorial Walk, Land and Property – Millponds, Land and Property – The Plantation, Land and Property – The Recreation Ground, Plot 3 – Station Hill, Land and Property – Allotment Site and Land and Property- Catering Kiosks at the Recreation Ground and The Swimming Pool.

**It was resolved to approve the risk assessments** subject to the following comments:-

Councillors – the Clerk was requested to seek advice from the Cornwall Association of Local Councils regarding the provision of a ‘Lone Working Policy’.

Land and Property – Swimming Pool and Car Park – it was noted that the risk level in respect of vandalism was set at 5 and the clerk was requested to investigate ways in which the risk could be lowered such as through the introduction of CCTV cameras and to report to the committee in due course.

Land and Property – Toilet Facilities – given that the Town Council had only recently assumed control of the toilet blocks it was felt that more detailed assessments would be required in conjunction with Cormac who had had been awarded the service and maintenance contracts.

## **R8 REQUEST FOR FINANCIAL SUPPORT FOR THE YEAR 2014-2015**

- a) Advance Notice from Hayle Tourist Information Centre

Councillor Pollard advised members that he had previously been uncertain as to the value of the TIC and had also expressed reservations concerning ongoing financial support on the part of the Town Council. However, having spent some time at the library from which the service is delivered, Councillor Pollard had been impressed with the staff and felt that the Council should consider the matter in the budgetary discussions for 2014-2015.

**It was resolved** that a way forward would be for members to attend the library to receive a presentation from the Head of Service and the Clerk was requested to convene such a meeting.

## **R9 DATE OF NEXT MEETING**

The date of the next Resource meeting was set for Thursday 10 October 2013.

The meeting closed at 8.25 pm