



HAYLE TOWN COUNCIL

FULL COUNCIL MEETING

THURSDAY 4 APRIL 2024

Minutes of the Full Council Meeting held at Hayle Community Centre on Thursday 4 April 2024 commencing at 7.15pm with a Public Participation Session.

PRESENT

Councillors

B. Capper, T. Carey, V. Dinham, A. Groves, C. Hayes, J. Lawrenson-Reid (Deputy Mayor), D. Raymer and V. Tan

ALSO PRESENT

E. Giggall-Hollis, Town Clerk, M. Costello, Committee Clerk, J. Baldwin, Projects and Events Officer and Cornwall Councillor L. Pascoe

7.15PM MEETING COMMENCED

197 CHAIRMAN'S ANNOUNCEMENTS (For Information Only)

The Deputy Mayor advised that there had been a further landslip on the bank adjacent to the King George V Memorial Walk and confirmed that the new contract for the cleaning of the public toilets had commenced this week, with Crystal Clear now contracted to deliver that service.

She also reminded Councillors that nominations for the Mayor's awards were now open.

198 TO RECEIVE APOLOGIES

Apologies were received from Councillors Rance, Martin, Channon, Ninnes and Brown and from Tri-Service Officer, Adrian Hart.

199 TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

There were none.

200 PUBLIC PARTICIPATION (lasting up to 15 minutes in total)

There were no members of the public present.

201 TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING 21 MARCH 2024

It was resolved that the minutes of the Full Council meeting 21 March 2024 be taken as true and accurate record with the Deputy Mayor signing each page before placing them in the record book.

202 REPORTS OF OTHER COMMITTEES FOR APPROVAL

- a) To receive the reports from the Amenities Committee Meeting 14 March 2024

It was resolved to receive the report from the Amenities Committee meeting 14 March 2024, so that actions could be carried out.

203 REPORTS FROM OTHER BODIES/WORKING PARTIES/EVENTS

- a) To receive a report from the Projects and Events Officer

The report had been circulated by email prior to the meeting (*see attached Appendix A*) and it included updates on:

- Hayle Community Action Group
- Projects: Bodriggy Academy Visit and School Assemblies
- Application for CIL Funding – Round 4
- Discover update
- Preparations for the Annual Report

The Projects and Events Officer added that the Community Ownership Fund had reopened for applications, with a small window of opportunity to apply for funding for a couple of projects, possibly even for the Library.

A question was raised regarding the awarding of the 2nd Tranche of Vitality Funding.

A brief answer was given, see below, as the matter is due to be considered under agenda item 9 b) (*minute 205 b*) refers).

Hayle Community Action Group (HCAG) has recommended to the Town Council the awarding the next phase of work, utilizing the remaining Vitality Funds to Mei Loci as they would give continuity of service and due to the timeframe involved. Fellow Members explained that there had only been one applicant for the previous tender (Masterplan) and as some of the funding has short timeframes, this may have deterred applications for a further tender process. As HCAG are not a constituted group yet, Hayle Town Council (HTC) are still the accountable body, and this contract falls within the threshold governed by its adopted Financial Regulations.

The report was NOTED with thanks.

- b) To receive a report from the Library Manager

The report had been circulated by email prior to the meeting (*see attached Appendix B*) and it included updates on:

- Visits from ‘Light & Life’ family groups.
- The collection of Xmas foodbank hampers.
- The wreath making workshop at the Day Care Centre.
- The Nadelik show by O-Region in December, held at the Library.
- The extra funding awarded for the Community Hub to run a pain café at the Day Care Centre.
- The temporary reduction in opening times.
- Rhyme-time Sessions.
- Workshops/sessions
- Workshops in Lyrical/Contemporary Dance and Cooking

The Deputy Mayor congratulated the Library team on their wonderful work with children and the report was NOTED with thanks.

204 STANDING AGENDA ITEMS (NB representatives of the relevant organisations may be in attendance to present their report and receive questions)

- a) Hayle Harbour
 - (i) To receive an update and/or note the reports relating to any aspect of the Harbour Operation and Management and/or Development, if any

Adam Gaymer of Arpenteur gave Arron Kendall of the Moorfield's apologies, and introduced his colleague Jamie Masters, Development Manager who explained that he is working to progress the project to completion. Adam was pleased to update Members on progress as follows:

The cranes will be coming down soon, which he said is a positive sign to prepare the site to move forwards.

A contractor had been engaged to complete the partly completed Copperhouse block, who will be carrying out investigation work over the next 2 – 3 weeks.

They hope to have new restaurant and leisure facilities on site as soon as licenses are issued.

Finally, he reported that Rendall and Ritner, a Block Management Company had been selected following a tender process in which 3 proposals had been submitted. He hoped that this would bring confidence to investors and leaseholders.

Members raised the following questions:

There is increasing graffiti on site which is causing concern to local residents and may deter future purchasers. What measures will you take and do you have plans to remove/cover it in the meantime?

We are in contact with the local police and have 5 new cameras being installed, and hopefully once the leisure facilities are on site this will help to solve the issues. Once the marketing budget has been signed off, we will look at removing/covering the graffiti.

Do you have statements for the Harbour Group Company, as it is now 8 weeks into Administration is there a report ready?

The Harbour was owned by an entity which has gone into administration, reports are taking longer due to complexity. This is a question which would be better answered by Moorfields.

Have you spoken with unsecured local creditors?

Again, Moorfields will be dealing with this.

Is the Block Management Company working to a Right to Manage policy?

Rendall and Ritner are part of a Nationwide and International Group which is good for a scheme of this calibre and have worked with the Administrators previously. They will be setting up a new company to manage the development with transparency for long leaseholders.

Adam agreed to provide regular updates either in person or by written report, keeping to this previously arranged standing agenda item.

The Deputy Mayor thanked Adam and Jamie for their attendance and said the council is grateful for the open and honest updates.

(Adam Gaymer and Jamie Masters left the meeting at 7.51pm).

- (ii) To consider any actions arising from the above, if any

There were none.

b) Cornwall Council Update

- (i) To receive reports from Cornwall Councillors Channon and Pascoe

CC Councillor Pascoe discussed planning application PA24/00747, which had recently been considered by HTC. He told Members that the planning agent had invited him to the site, following concerns raised by the planning officer. Councillor Pascoe advised the council that he had disagreed with its decision of having no objection to this application, due to its size and scale.

He reported on the previous week's Solar Energy Fund meeting, which he had attended along with neighbouring residents, councillors and officers. He explained that the residents are not happy with the original arrangement and in his opinion, it falls short of others that he is aware of in terms of the length of annual payments during the term.

Members involved explained that HTC has been trying to convene a panel to decide on awarding grants from the fund for years, adding that the meeting was a start and the panel had seemed in tune, ready to try to do the best with the funds available.

The Clerk responded by explaining that the Deputy Clerk had already carried out the actions arising from the meeting and was waiting for the answers, before arrangement a follow up meeting with the panel. She agreed to ask the management company if the original terms of the contract could be extended.

CC Councillor Channon had sent a report by email prior to the meeting which was displayed on the projector (*see attached Appendix D*) and included updates on:

- Newlyn Harbour
- Newquay Airport
- Heartlands
- North Quay
- Former Lloyds Bank

The report was NOTED.

- c) To receive a general update from Tri-Service Officer, Adrian Hart, on local issues

Tri-Service Officer, Adrian Hart had sent his apologies and a report by email prior to the meeting which was displayed on the projector. It included the following information:

- Police logs attended Police Taskings = (ASB x 3, Suspect Drink Driver Search, Male on Train Tracks + Eviction of Caravan on North Quay.
- Police Open Surgery x 2.
- Ambulance Cat 1 Shouts = 3 (Asthma Attack, End of life care + Chest Pains)
- Safeguarding referral x 2 (Both Vulnerable adults living alone)
- Fire Shouts = 2 (Fire in a Caravan, Kitchen fire + Child stuck in a car)
- 13 Home Fire Safety Visits + 5 Drill Nights.
- Helped to keep the Fire Engine on the run (enough crew for 20 hours)
Hosted Penpol school visit of station.

The report was NOTED.

205 ACCOUNTS AND FINANCIAL MATTERS

- a) To approve the Income and Expenditure of the Council for February 2024

It was resolved to approve the Income and Expenditure of the Council for February 2024 as listed on Appendix C.

- c) To ratify the decision made by HCAG to award the contract for the remainder of the Vitality Funding as a continuation of work, to Mei Loci, noting that Hayle Town Council holds and manages this money, and it will therefore be subject to Financial Regulations 11 aii) and 11 aiv)

The Clerk clarified the details, and displayed HTC's Financial Regulations on the projector, indicating the relevant guidelines followed. (*See below*) She confirmed that HTC will publish the awarding of the contract.

Every contract shall comply with these financial regulations, and no exceptions shall be made otherwise than in an emergency provided that this regulation need not apply to contracts which relate to items (i) to (vi) below:

a ii) for specialist services such as are provided by solicitors, accountants, surveyors and planning consultants;

a iv) for work to be executed or goods or materials to be supplied which constitute an extension of an existing contract by the Council;

It was resolved to ratify the decision made by HCAG to award the contract for the remainder of the Vitality Funding as a continuation of work, to Mei Loci, noting that Hayle Town Council holds and manages this money, and it will therefore be subject to Financial Regulations 11 a) ii) and 11 a) iv)

(CC Councillor Pascoe left the meeting at 8.32pm).

206 CLERK'S REPORT/CORRESPONDENCE/MEETINGS/INCIDENTALS

- a) To receive an update on the provision of a CCTV Monitoring Service and approve associated actions and expenses

The Clerk had prepared a report, which was displayed on the projector (*See attached Appendix D*)

It was resolved to NOTE progress to date and subject to the scheme remaining both financially and physically viable and reconfirm that it proceeds in accordance with the existing Council resolution.

b) Meetings

Meetings and Events Schedule April 2024

04/04/2024	7.15pm	Full Council Meeting	The Assembly Room, Hayle Community Centre
10/04/2024	7pm	HCAG Meeting	The Assembly Room, Hayle Community Centre
11/04/2024	7pm	Library Working Party	The Assembly Room, Hayle Community Centre
12/04/2024	10am – 1pm	Cormac Spring Workshop	St John’s Hall, Penzance
16/04/2024	10	Environment and Sustainability Working Party Meeting	The Assembly Room, Hayle Community Centre
16/04/2024	Postponed	Planning – Transport/Highways (Marcus Hayward)	Virtual
17/04/2024	10.30am	Meeting with Chris Rockley SWW Invited Members only	The Assembly Room, Hayle Community Centre
17/04/2024	6pm	North Kerrier & East Penwith Community Area Partnership Waste Briefing 6pm, CAP Meeting 6.45pm	Hayle Day Care Centre, Hayle and online
18/04/2024	7.15pm	Annual Electors Meeting and Full Council	The Assembly Room, Hayle Community Centre
22/04/2024	10am – 1pm	CC Stakeholders Meeting 20mph Phase 3	Teams
23/04/2024	7pm	Co-option Meeting tbc	The Assembly Room, Hayle Community Centre
24/04/2024	10am	Harbour/Towans Partners Anti-social Meeting	Tri-Service Station
25/04/2024	7.30pm	Resource Committee Meeting	The Assembly Room, Hayle Community Centre
02/05/2024	10am	Police Liaison Group Meeting	Online

The Meetings and Events Schedule April 2024 was NOTED, and it was agreed that the Administrative Officer would circulate the list of Incidentals for April 2024 by email.

c) Incidentals

The list of Incidentals was NOTED, and it was agreed that the Administrative Officer would circulate the list of Incidentals for April 2024 by email. After a brief discussion, it was agreed. going forward, links to documents would be included, where possible.

The meeting closed at 8.41pm.

Town Mayor

Date