

Hayle Health & Wellbeing Festival with Community Showcase

SATURDAY 23rd SEPTEMBER 2023

HAYLE ACADEMY, HAYLE

Activity BOOKING FORM



Activities can take place at either the main festival site (Hayle Academy) on Saturday 23rd September, at the activity provider's own premises or another space around the town dependent on the demands of the activity. The activity provider must take responsibility for booking any other venue and making their own arrangements for outside venues. HTC is not liable for any costs incurred by the booking of another venue.

Contact details

Organisation name:

Contact name:

Address:

Tel no (preferably mobile):

Email:

Activity details:

Outline of activity:

Target audience:

Preferred Venue (include venue name and, if selecting Hayle Academy, details about indoor/outdoor, size of space required, etc):

Maximum number of participants:

Minimum number of participants:

Preferred date and time of activity (please state three options) Activities on 24th September will have to take place at own venue and will not be able to run during the fundraising walk and roll as Hayle Academy is not available:

- 1.
- 2.
- 3.

Equipment/clothing needed by participants:

Any other information to be shared with participants:

Please email the **signed form, signed terms and conditions, copy of insurance and risk assessment** to: julie.baldwin@hayletowncouncil.net or post to:

Julie Baldwin
C/O Hayle Town Council
Hayle Community Centre
58 Queensway
Hayle
TR27 4NX

Disclaimer: I agree to indemnify Hayle Town Council against any claim for loss or damage to my venue, equipment or goods.

Signed:

Date:

Please return your forms by **7th July 2023**

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The earliest you may arrive at the site is **9am**.

Only vehicles with the appropriate Vehicle Pass will be allowed access and parking.

Activity providers are responsible for their own public liability insurance (providing £5 million cover) and for their own equipment/goods. Hayle Town Council shall not be liable for any accident, injury or loss.

Hayle Town Council will not be liable for the booking of any other premises other than Hayle Academy for the purposes of those event and will therefore not be liable for any incurred costs for booking other premises.

Activity providers are responsible for ensuring that the area is left free of litter at the end of the day and that they comply with any appropriate regulations relating to hygiene, health and safety.

Activity providers are required to comply with any reasonable directions given by the Site Manager or Marshals.

No responsibility will be accepted by the organisers should an activity provider fail to achieve their expectation of either visitor numbers or income at the event.

No electricity supply is available at Hayle Academy.

Hayle Town Council reserves the right to refuse a booking at its absolute discretion and without giving reasons.

All goods offered for sale must comply with all current, relevant legislation. If selling food items, the traders must hold the relevant hygiene certificates and produce them on request.

I agree to comply with the above Terms and Conditions

Signed

Date

Organisation / Company