

**HAYLE TOWN COUNCIL**

**RESOURCE COMMITTEE MEETING THURSDAY 27 OCTOBER 2022**

Minutes of the Hayle Town Council Resource Committee Meeting held at Hayle Community Centre on Thursday 27 October 2022 at 7.30pm.

**PRESENT**

Councillors S. Benney, B. Capper (Chairman), S. Johnson (Deputy Mayor), J Lawrenson-Reid, A.M Rance (Mayor) J. Ninnes and D. Raymer (substitute)

Non-voting Councillors V. Dinham and J. Martin

Finance Officer B. Goraus

Senior Support Officer M. Costello

**7.30PM MEETING COMMENCED**

### **R11 TO RECEIVE APOLOGIES**

Apologies were received from Councillor Pollard.

**R12 TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS**

There were none.

**R13 TO APPROVE THE MINUTES OF THE RESOURCE COMMITTEE MEETING 28 JULY 2022**

**It was resolved** that the minutes of the meeting of 28 July 2022 be taken as a true and accurate record.

**R14 TO CONSIDER APPLICATIONS FOR GRANTS AND DONATIONS (2ndTRANCHE): (Children’s Hospice South West, Hayle Christmas Lights,** **Sustainable Hayle,** **Hayle Amateur Dramatics Society)**

1. **Children’s Hospice South West**

**It was resolved** to advise that only one grant can be awarded per year, as they had received one in July.

1. **Hayle Christmas Lights**

**It was resolved** to advise that unfortunately the council cannot increase the award this year but would look to increase and raise with inflation in the precept for the nextfinancial year.

*(The Deputy Mayor declared an interest in Sustainable Hayle and left the room between 7.42pm and 7.47pm)*

1. **Sustainable Hayle**

**It was resolved** to inform Sustainable Hayle that as their organization does not comply with our rules for awarding grants and donations the council cannot consider this application.

1. **Hayle Amateur Dramatics Society**

Members discussed the application, which was asking for a contribution towards running costs, they agreed that as the council can only fund activities they would approve the request for £119.60 if it was to be used for venue hire. The Finance Officer will ask the Society to complete a new application using these details which the Committee will retrospectively approve at the next Precept meeting.

**It was resolved** to award Hayle Amateur Dramatics Society the sum of £119.60 towards the hire of Hayle day Care Centre.

**R15 CORRESPONDENCE**

1. **To consider and note letters of thanks from recipients of grants**

**It was resolved** to note the correspondence

**R16 TO NOTE THE RECEIPT OF** **COMMUNITY INFRASTRUCTURE LEVY (CIL) NEIGHBOURHOOD PARISH PAYMENTS**

**It was resolved** to note the receipt of Community Infrastructure Levy (CIL) Neighbourhood Parish Payments

**Ri7 TO NOTE THE INCREASE IN COSTINGS TOWARDS THE KING GEORGE V MEMORIAL WALK TRO**

**It was resolved** to note theIncrease in costings towards the King George V Memorial Walk TRO.

**R18 TO RETROSPECTIVELY APPROVE THE RELEASE OF THE ANNUAL GRANT TO FRIENDS OF THE TOWANS, £2,500**

**It was resolved** to retrospectively approve the release of the annual grant to Friends of the Towans of £2,500.

**R19 TO APPROVE THE RELEASE OF THE 3RD QUARTERLY PAYMENT OF £1470.60 TO HAYLE YOUTH PROJECT**

**It was resolved** to approve the release of the 3rd Quarterly Payment 0f £1470.60 to Hayle Youth Project.

**R20 TO APPROVE THE RELEASE OF THE ANNUAL GRANT TO HAYLE CHRISTMAS LIGHTS, £1,000**

**It was resolved** to approve the release of the Annual Grant of £1,000 to Hayle Christmas Lights.

**R21 TO IDENTIFY A BUDGET HEAD FOR THE COST OF THE REPAIR TO THE SLIDE AT THE SWIMMING POOL, AS RECOMMENDED BY THE AMENITIES COMMITTEE**

**It was resolved** to pay for the full repair option using the extra monies gained from the increase in takings this season.

**R22 TO NOTE THE INTERNAL AUDITOR'S REPORT AND CONSIDER THE RECOMMENDATIONS**

**It was resolved** to note the Internal Auditor’s report and to reinstate the issuing of tickets.

**R23 TO NOTE THE FINANCIAL QUARTERLY REPORT FOR THE PERIOD 1 JULY – 30 SEPTEMBER 2022 INC.**

*(The Finance Officer left the room from 8pm until 8.05pm to obtain her notes on the report.)*

**It was resolved** to note Financial Quarterly Report.

**R24 TO REVIEW, APPROVE AND ADOPT THE DRAFT HR/PERSONNEL DOCUMENTS**

1. **Driving at Work Policy**

**It was resolved** to approve and adopt the Draft Driving at Work policy.

1. **Stress at Work Policy**

**It was resolved** to approve and adopt the Draft Stress at Work Policy.

1. **Lone Working Policy**

**It was resolved** to approve and adopt the Draft Lone Working Policy.

1. **Lone Working Risk Assessment 17 August 2022**

**It was resolved** to accept and note the Lone Working Risk Assessment.

**R25 TO APPROVE THE CURRENT LIST OF DIRECT DEBITS AND CREDIT RECEIPTS (VARIABLE AND FIXED)**

**It was resolved** to approve the current list of Direct Debits and Credit Receipts.

**R26 OPPORTUNITY FOR MEMBERS/OFFICERS TO BRING FORWARD ITEMS/PROJECTS WHICH MAY HAVE BUDGETARY IMPLICATIONS ON THE 2023-2024 PRECEPT**

Councillor Martin expressed his wish to create a fund to provide additional monies towards Defibrilators in the town.

The Finance Officer informed members that a Budget Head for this purpose had already been created.

Councillor Benney asked if a review could be carried out of services on offer at the Library which could support residents. For example: A warm space and young mothers support. He also suggested the possibility of inviting local support groups to hold sessions at the Library, with the support of the Library team.

The Finance Officer informed members that the Library manager has sent in a proposal for additional opening hours on a Tuesday morning.

Members considered if this could target the current specific needs and agreed that more staff could potentially be available following the completion of the proposed Relocation project.

**TO CONFIRM THE DATE OF THE NEXT MEETING: 24 NOVEMBER 2022**

The meeting closed at 8.27pm