



HAYLE TOWN COUNCIL

AMENITIES COMMITTEE MEETING

THURSDAY 28 SEPTEMBER 2017

Minutes of the Amenities Committee Meeting held in the Assembly Room, Hayle Community Centre, 58 Queensway, Hayle on Thursday 28 September 2017 at 7.30pm.

PRESENT

Councillors Blakeley, Cocks, Farrar, Nidds and Wills

Also present Councillors Capper and Pollard

Finance Officer David Gallie
Facilities Manager Phillip Drew

The meeting commenced at 7.30pm

A1 TO ELECT A CHAIRMAN AND VICE-CHAIRMAN FOR 2017-2018

It was resolved to elect Councillor Bernie Wills as chairman and Councillor Graham Coad as vice-chairman for the civic year 2017-18.

A2 TO RECEIVE APOLOGIES

Apologies were received from Councillors Coad, Mims, Polkinghorne, Rance and Roden.

A3 TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

There were none.

A4 TO APPROVE THE MINUTES OF THE AMENITIES COMMITTEE MEETING 9 MARCH 2017

It was resolved that the minutes of 9 March 2017 be taken as a true and accurate record, the chairman signing each page before placing them in the record book.

A5 TO RECEIVE A PROGRESS REPORT FROM MELISSA RALPH ON THE GREEN INFRASTRUCTURE FOR GROWTH PROJECT AND TO DISCUSS THE PROPOSALS FOR THE SELECTED HAYLE AREAS FOLLOWING THE RECENT SITE VISITS

Melissa Ralph provided Councillors with a presentation relating to the above proposals which had been first reported to Council on 6 July 2017. Following on from the initial approach to the Council a tour of the proposed sites had been arranged to which all Councillors had been

invited. The response from the site visits had been positive and had enabled more detailed drawings to be produced and the presentation provided further detail of the proposals in respect of each site.

The total cost of the project for the 7 participating towns in Cornwall is £3,500,000 with the University of Exeter contributing £32,500, Cornwall Council £670,000 and the European Regional Development Fund providing £2,800,500.

The timetable for project delivery was as follows:-

- a) Consultation and Concept Design with public consultation timed for October half-term;
- b) Feasibility Studies and detailed signs;
- c) Construction 2018-2019;
- d) Establishment period of 2 years;
- e) Management commitment by Cornwall Council for 15 years.

Melissa Ralph then provided details of the 5 sites in Hayle at Loggans Way, Commercial Road Car Park, Treveglos – Harbour View, Millpond Gardens and Woodland Walk and Ellis Park.

Councillors suggested minor amendments to a number of the proposals which Melissa advised could be accommodated but cautioned that the funds available may not stretch to cover the work at all sites and in this respect the Council would be asked to determine a priority order.

It was resolved to unanimously support the proposals and to recommend support by the full Council which would be requested to prioritise the sites at the meeting on 19 October.

A6 HAYLE SWIMMING POOL

- a) To consider the proposal from Tony Jose, Vice President, Hayle Lions to install fixed/mounted exercise bicycles for public use in or around Hayle Swimming Pool Car Park.

Tony Jose was invited to speak to his proposal for 4 items of exercise equipment to be installed in the corner area of the car park for use by the public. A number of issues needed to be clarified including dimensions of the area required supported by photographs, the status of the parcel of land, ie peppercorn lease, insurance and ongoing maintenance.

Tony Jose would address these points and arrange to present to Council in due course.

It was resolved to note the proposal at this stage.

- b) 2017 Season Report

The Facilities Manager had provided the report for the 2017 season which had been circulated to members and which now appears as Appendix A. The report provided details of pool usage, lifeguard interventions and the continuing success of free Tuesdays for TR27 residents.

The physical improvements to the pool, including the new entrance and the installation of UPVC windows and doors together with painting of surrounds by volunteers and staff, were well received and elicited complimentary remarks from users of the pool.

With regard to next season Phill Drew had drawn attention to the need to install external cold showers to improve hygiene and to maintain the water quality which could also be helped by the fitting of a syphon valve.

With regard to the financial position the Finance Officer advised that a balanced budget should be achieved with income set to exceed the target figure of £10,000 and salary costs contained within the £15,000 estimate; a final report would be available for the budget meeting of the committee to be held on 9 November.

It was resolved to note the report.

- c) To consider options for the future management of the Swimming Pool Car Park

Phill Drew advised Councillors that with virtually all other sites in Hayle charging for parking, the car park at the pool was often full to capacity with visitors to St Ives parking and then using public transport and working people in Hayle parking for the day.

Mr Drew was also concerned with regard to the safety of the site with vehicles being able to access and egress from several different points and with no direction as to flow. Improved safety could be achieved through signage and chain barriers between the granite stanchions but Councillors had reservations regarding charging which had been considered on a number of occasions and which would impact on users of the King George V Walk and those who wished to merely enjoy the view of Copperhouse Pool.

It was resolved that costings be brought forward in respect of the safety proposals outlined above.

A7 COMMUNITY CENTRE

- a) Tenants and users update

The Finance Officer reported that there had been no changes with regard to tenants and was pleased to inform councillors that despite the loss of regular bookings from a counselling service income was holding up fairly well.

It was resolved to note the verbal report.

- b) General maintenance update

Following the appointment of a Maintenance Technician it was proposed to draw up a schedule of internal decoration for the winter months. With regard to the exterior of the building there were no issues of concern but if finance allowed it was proposed to replace windows in the corridor leading to Room 7.

It was resolved to note the verbal report.

- c) Car park update and to agree the production of plans

The Finance Officer advised that the contribution to the fund to extend the car park at the rear of the building currently stood at £37,500 and with a further contribution in 2018-2019, £50,000 would be available for this project.

It was resolved that if plans and planning consent were required funds be approved to commission drawings of the proposals.

- d) To consider replacing the use of paper hand towels with electric hand dryers

Phill Drew advised that he had carried out some preliminary investigation of the costs involved in installing hand dryers in the toilets in the Community Centre with an estimate of £160.00 per toilet plus electrical fitting costs. In addition to improved hygiene there would be a cost saving on the purchase of paper towels.

It was resolved to approve the expenditure from the maintenance budget but supported from the Reserve Fund if required.

A8 HAYLE RECREATION GROUND

- a) To receive a verbal report regarding the replacement of the damaged chain link fence at the southern boundary of the Recreation Ground with railings to match those running along the Lethlean Lane boundary

This item had been discussed at a previous meeting and the Finance Officer advised that there would be a saving of £6,000 on the toilet cleaning contract for the toilets and that the Youth Club had returned an expended grant in the sum of £5,600. He advised that although a portion of the contribution to the Amenity Sites Reserve Fund would be required to prop up the current year's maintenance budget, sufficient should be available to add to the above sums to enable this work to proceed.

It was resolved to sanction the works subject to funds being available as outlined above and the Finance Officer advised that no order would be placed until closer to the end of the financial year when there would be a clearer picture of available funds.

- b) Inclusive play equipment installation update

The Facilities Manager advised that there had been a delay in the manufacture of the equipment but Cormac Solutions had advised that the work would be completed during November.

It was resolved to note the position.

- c) To note the ongoing issue with the slide

The Facilities Manager advised that there was an issue with this piece of equipment where rivets were lifting and the slide surface was in danger of becoming detached from the frame. He was arranging for estimates to be provided for either repair or replacement and because the matter could become urgent appropriate expenditure would be approved under delegated powers.

It was resolved to proceed as outlined above.

A9 MILLPOND GARDENS

- a) To receive an update regarding the general management of the site and the recent steps taken with regard to progressing a long term management plan for the site including water levels

The Facilities Manager presented Councillors with a brief written report regarding this issue which outlined details of a site visit with Cornwall Environmental Consultants to look at the division of responsibility between Cornwall Council and Hayle Town Council.

The proposal for CEC to prepare a brief for the production of a full management plan for the site was approved; the cost of this plan would require adherence to the Council's Financial Regulations in terms of the procurement process.

It was resolved to approve the cost of the initial brief and the process to procure a long term management plan.

A10 TO RATIFY THE MEMORIAL DONATIONS AND BENCH POLICY AND APPLICATION FORM

The above policy had been circulated to Councillors previously inviting comments and none had been received.

It was resolved to approve the policy which now appears as Appendix B to the minutes.

A11 TO CONSIDER THE CORRESPONDENCE FROM HAYLE MODEL BOAT CLUB REGARDING THE NEED FOR PUBLIC CONVENIENCES IN OR AROUND THE KING GEORGE V MEMORIAL WALK AREA

It was noted that currently there was only a single toilet facility for staff and the cost of building and maintaining a full suite of public toilets would be beyond the financial capability of the Council. A suggestion for the erection of a French style urinal would be but a partial solution which could leave the Council open to claims of sexism and this was not seen as a realistic proposal.

It was resolved that the Facilities Manager give the matter some further thought and investigate how other councils had tackled the issue.

A12 TO CONFIRM THE DATE OF THE NEXT MEETING

It was resolved that the next meeting would be held on 9 November 2017 and the focus would be on budget setting.

The meeting closed at 9.30pm.