



## HAYLE TOWN COUNCIL

**AMENITIES COMMITTEE MEETING**

**THURSDAY 23 NOVEMBER 2017**

Minutes of the Amenities Committee Meeting held in the Assembly Room, Hayle Community Centre, 58 Queensway, Hayle on Thursday 23 November 2017 at 7.30pm.

### **PRESENT**

Councillors B Wills (Chair), N Farrar, C Polkinghorne, H Blakeley, B Mims

Also present Councillor B Capper

Finance Officer        David Gallie

Facilities Manager    Phillip Drew

Admin Assistant      Barbara Goraus

**The meeting commenced at 7.30pm**

### **A13 TO RECEIVE APOLOGIES**

Apologies were received from Councillors Cocks, Coad, Channon, Roden and Nidds.

### **A14 TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION**

There were none.

### **A15 COMMUNITY CENTRE**

- a) Tenants and Users Update

The Finance Officer advised that there was little to add to the report provided to the Amenities Committee in September save to say that although the income was not at the profile position there would not be a problem in achieving the original estimate by 31 March 2018.

**It was resolved** to note the Finance Officer's verbal report.

- b) To consider and recommend the 2018-19 Budget and to note revised estimates for 2017-18

Members had received details of the proposed budget for 2018-19 and the revisions to the 2017-18 budget together with supporting notes.

The pricing structure in respect of the casual hire of rooms was reviewed and in consideration of the fact that prices have been held at the current level for a number of years Councillors felt that there should be an increase to reflect inflation, particularly regarding utility services.

**It was resolved** to increase the charges in respect of casual hire by 5% with the figures rounded up when appropriate.

With reference to the revised and proposed budgets the Finance Officer advised members that the contribution to the Reserve Fund at Code 409 had been increased by £1,000 as previously agreed and the remainder of the increased call on the precept was attributable to inflation. Thus the precept requirement for the forthcoming year was £10,840 as against £8,910 in the current year.

**It was resolved** to recommend the proposed and revised budgets to the Resource Committee and if approved, onward to full council.

## **A16 SWIMMING POOL**

- a) To consider and recommend the 2018-19 Budget and to note the revised estimates for 2017-18 and changes to the pricing structure.

Members had received details of the proposed budget for 2018-19 and the revisions to the 2017-18 budget with supporting notes.

A requirement of the budgetary process is the annual review of charges and, notwithstanding the improvements which had been carried out, it was felt that the current charging structure including the free entry on Tuesdays should not be changed, with the following exception. The Facilities Manager referred to comments received from some pool users who wished to swim for only an hour or two and who felt that the £5 charge, which covered the full day, was a little prohibitive.

**It was therefore resolved** to introduce a new charge set at £3 for a 2 hour period and coloured wristbands would be introduced to enable lifeguards to police use of the pool on this basis.

The Finance Officer referred to the revised estimates for the current year and to the proposed budget for the ensuing year which included the agreed £1,000 increase to the Reserve Fund at Code 318.

The call on the precept in the current year was £20,598 as against £22,703 proposed for 2018-19 with the increase being largely attributable to the increased contribution to the Reserve Fund and the small amount of inflation on a number of expenditure heads.

**It was resolved** to recommend the proposed and revised budgets to the Resource Committee and if approved, onward to full council.

- b) Proposed contribution to cost of a defibrillator.

The Facilities Manager advised that the Friends of the Pool had collected £600 towards the cost of the installation of the defibrillator and he felt that it would be very useful to have this piece of equipment on site. However, the total cost of the defibrillator was approximately £1,000 and the Finance Officer suggested that the remaining £400 be taken from the Town Council Contingency Budget - Code 199 which currently had capacity to cover this cost.

**It was therefore resolved** to recommend to the Resource Committee that £400 be contributed from the Contingency.

## **A17 AMENITY SITES**

### a) First Draft Budget

The Finance Officer referred to Code 511 – Open Spaces Repair which had been increased from £10,000 to £21,000 by viring the £11,000 from Code 516 – Reserve Fund. The original budget would not have been adequate because of the need to purchase tools and equipment for the Maintenance Technician.

The Finance Officer also explained the increase in Code 514 from £5,000 to £9,000 with the money being vired from the payroll expenditure head (Maintenance Technician post salary had been set at a higher level but reduced on further consideration by the Personnel Committee) thus freeing up funds to support vehicle purchases.

Members had been advised of the introduction of a new Code 550 to show income in respect of memorial benches/trees in accordance with council policy and the monies received would be utilised to refurbish and maintain any existing benches or new purchases.

The call on the precept in the current year had in fact decreased from £148,901 to £145,634 proposed for 2018-19.

**It was resolved** to recommend the proposed and revised budgets to the Resource Committee and if approved, onward to full council.

### b) Rocket Balloon Challenge at the Recreation Ground proposed by Mr Robin Phillips

Councillors agreed that there would be no charge for Mr. Phillips to use the Recreation Ground, but in order to go ahead with the event Mr Phillips had to provide the Town Council with full details of a recent DBS check, a comprehensive risk assessment and details of the insurer and the cover provided. Furthermore, Councillors insisted that the event must not proceed until this paperwork had been submitted to the Council and consent had been given in writing.

**It was resolved** that Mr Robin Phillips be advised of the conditions for the use of the Recreation Ground as set out above.

## **A18 TO CONFIRM THE DATE OF THE NEXT MEETING**

**It was resolved** that the next meeting would take place on 8 March 2018 in the Assembly Room at Hayle Community Centre.

The meeting closed at 8.40pm.